



- Adelaide Hills Council ● City of Burnside ● Campbelltown City Council
- City of Mitcham ● City of Norwood, Payneham & St. Peters ● Corporation of the Town of Walkerville

**MINUTES OF THE ORDINARY BOARD MEETING OF THE
EASTERN WASTE MANAGEMENT AUTHORITY**

Held on Thursday 24 November 2016 at 4.27pm at East Waste, 1 Temple Court, Ottoway

1. PRESENT

Directors:

Mr B Cunningham	Independent Chairperson
Cr Linda Green	Adelaide Hills Council
Cr Karen Hockley	City of Mitcham
Mr P Deb	City of Burnside

In Attendance:

Mr Adam Faulkner	General Manager
Mr Shane Raymond	Business Improvement Manager (Corporate)
Miss Amy Quintrell	Office Administrator

2. APOLOGIES

Mr Mario Barone	City of Norwood, Payneham & St Peters
Mr C Buzzetti	City of Norwood, Payneham & St Peters (Proxy)
Mr P Di Iulio	Campbelltown City Council
Cr G Busato	Corporation of the Town of Walkerville

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF THE MINUTES

Moved Cr Hockley that the minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 14 September 2016, be received, confirmed and adopted

Seconded Cr Green

Carried

Moved Cr Hockley that the minutes of the Eastern Waste Management Authority Audit and Risk Management Committee held on 21 November 2016, be noted

Seconded Cr Green

Carried

5. MATTERS ARISING FROM THE MINUTES

Nil

6. QUESTIONS WITHOUT NOTICE

Nil

7. GENERAL MANAGERS REPORT

REAPPOINTMENT OF DIRECTORS

Moved Cr Hockley that the General Manager provide a verbal update on any outstanding Director appointments

Seconded Mr Deb

Carried

REPORTS REQUIRING DECISIONS

The time being 4.37pm Cr Green left the room

The time being 4.40pm Cr Green returned to the room

7.1 FINANCIAL STATEMENTS FOR QUARTER 1 2015/2016 (BUDGET REVIEW 1)

Moved Cr Hockley that the General Manager instruct the accountants to make the necessary changes to the Budget in Budget Review 1, and circulate the First Review of Budgets Report under separate cover for consideration and endorsement, and;

That Member Council Collection Fees are reduced in Quarter 3 and 4 by the respective figures outlined in the Report

Seconded Mr Deb

Carried

7.2 AUDIT & RISK MANAGEMENT COMMITTEE NOMINATIONS

Moved Cr Green that two (2) Board Directors, and one (1) Independent Committee Member, being Cr Grant Piggott, Mr Mario Barone and Mr Tim Muhlhausler be appointed to the East Waste Audit and Risk Management Committee

Seconded Mr Deb

Carried

7.3 METROPOLITAN COUNCIL TENDER

Moved Cr Hockley that pursuant to Section 90 (2) and (3) of the Local Government Act 1999, an order be made by the East Waste Board that the public be excluded from attendance at the meeting to the extent (and only to the extent) that the Board considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss and consider in confidence:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest;

That the Board is satisfied that, the principle that the meeting should be conducted in a safe place open to the public, has been outweighed by the need to keep the receipt, discussion and consideration of the information confidential.

That an order be made under the provisions of Section 91 (7) of the Local Government Act 1999, that the report and minutes of the subject matter, having been dealt with on a confidential basis under Section 90 (3) of the Act, should be kept confidential on the grounds that disclosure of information could confer

commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party as contained in Section 90 (3) (b)(i) until the matter is finalised

Seconded Mr Deb

Carried

7.4 WASTE AND RECYCLING EDUCATION CAMPAIGN WHY WASTE IT? ROLLOUT

Moved Mr Deb that Members authorise the General Manager to commence the rollout of the Why Waste It? Waste and recycling education campaign, and bring forward any revision of the Budget in Budget Review Two

Seconded Cr Green

Carried

7.5 PURCHASE OF REAR-LOADER COLLECTION VEHICLE

Moved Mr Deb that the Board endorse the purchase of one (1) Rear-Loader Collection Vehicle at a cost of \$90,681 excl. GST and on road costs

Seconded Cr Hockley

Carried

7.5a OVERLOADING OF VEHICLES (LATE ITEM)

Moved Cr Green that the General Manager as a matter of priority bring forward a report on options for retrofitting accurate load weight technology, including any capital investment that may be required out of frequency, and

The General Manager seek legal advice on the existing load weight technology and pursue any opportunities identified in the legal review

Seconded Cr Hockley

Carried

REPORTS FOR INFORMATION

7.6 REPORT ON FINANCIAL RESULTS 2015/2016

Moved Mr Deb that the Report be received and noted, and the General Manager circulate under separate cover the Report on Financial Results for consideration

Seconded Cr Green

Carried

7.7 FIRST REVIEW OF BUDGETS REPORT

Moved Cr Hockley that the Report be received and noted, and the General Manager circulate under separate cover the First Review of Budgets for consideration and adoption

Seconded Mr Deb

Carried

7.8 ADELAIDE HILLS HARD WASTE TENDER

Moved Cr Hockley that the Report be received and noted, and the General Manager formally advise Adelaide Hills Council of its willingness to undertake the core service

Seconded Mr Deb

Carried

7.9 ANNUAL PLAN 16/17 PROGRESS

Moved Cr Hockley that the Report is received and noted
Seconded Cr Green **Carried**

7.10 OPERATIONS ASSISTANCE COMMITTEE

Moved Mr Deb that the Report be received and noted
Seconded Cr Hockley **Carried**

7.11 GISA INFRASTRUCTURE GRANT APPLICATION

Moved Cr Hockley that the Report be received and noted
Seconded Cr Green

8. BUSINESS IMPROVEMENT MANAGER REPORT

8.1 SURVEILLANCE DEVICES ACT (AMENDMENTS)

Moved Cr Hockley that the Report be received and noted
Seconded Cr Green **Carried**

8.2 CONFLICT OF INTEREST PROVISIONS (AMENDMENTS)

Moved Cr Green that the Report be received and noted
Seconded Mr Deb **Carried**

8.3 ACCOUNTANCY SERVICES RFQ

Moved Cr Hockley that the Report be received and noted, and the General Manager will circulate under separate cover the recommendation of the RFQ Evaluation Panel for the Boards consideration and endorsement (or otherwise)
Seconded Cr Green **Carried**

9. OTHER BUSINESS

9.1 GENERAL MANAGER PERFORMANCE APPRAISAL

Moved Cr Hockley that a subcommittee of the Board for the General Manager Performance Appraisal be formed; comprising of Independent Chairperson Mr Brian Cunningham, Cr Karen Hockley and Cr Linda Green; and report at the next Board Meeting
Seconded Cr Green **Carried**

10. NEXT MEETING OF THE BOARD

The next Board Meeting to be held on Thursday 9 February 2017 at 5.30pm at City of Norwood, Payneham & St Peters Council Chambers, Norwood

11. CLOSURE OF MEETING

There being no further business the meeting closed at 5.48pm

Confirmed

DATE: _____

CHAIRMAN: _____