

EastWaste

MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE OF THE EASTERN WASTE MANAGEMENT AUTHORITY

held on Tuesday 13 February 2018 at Chairman's Boardroom, 1101/147 Pirie Street, Adelaide

WELCOME

Meeting opened at 8.34am

1. PRESENT

Mr Brian Cunningham	Independent Chairperson
Mr Tim Muhlhausler	Independent Member
Mr Leigh Hall	Independent Member
Cr Karen Hockley	Committee Member
Mr Mario Barone	Committee Member

IN ATTENDANCE

Mr Rob Gregory	General Manager
Mr Shane Raymond	Manager, Corporate Services
Mr John Jovicevic	Dean Newbery & Partners (Accounting Consultant)

2. APOLOGIES

3. CONFIRMATION OF THE MINUTES – 13 November 2017

Moved Mr Hall that the Minutes of the previous meeting held on Monday 13 November 2017 be received and noted.

Seconded Mr Muhlhausler

Carried

3a. MATTERS ARISING FROM THE MINUTES

Nil

4. STAFF REPORTS

4.1 FINANCIAL REPORT: DECEMBER QUARTER + BUDGET REVIEW TWO

Moved Mr Muhlhausler that the Committee:

1. Recommends that the December Quarter 2017 Financial Report is received and recommended to the East Waste Board for endorsement;
2. Notes and accepts the movements associated with the 2017/18 Budget Review Two and recommends to the East Waste Board for endorsement.

Seconded Mr Barone

Carried

4.2 DRAFT 2018/19 BUDGET AND KEY ASSUMPTIONS

Moved Mr Muhlhausler that the Committee:

1. Notes and supports the 2018/19 Draft Budget and Key Assumptions for presentation to the Board; and
2. Recommend that the East Waste Board consider the establishment of a Budget Framework by November 2018, in order to provide even greater definition and transparency.

Seconded Mr Barone

Carried

4.3 2017 LGA RISK EVALUATION SUMMARY & ACTION PLAN

Moved Mr Muhlhausler that the Committee:

1. Receives and notes the findings of the Local Government Worker's Compensation Scheme 2017 Risk Evaluation as presented in Attachment A; and
2. Note and support the Action Plan to address outstanding conformance matters identified in the 2017 Risk Evaluation.

Seconded Mr Barone

Carried

Cr Hockley entered the room at 9.05am

4.4 ESTABLISHMENT OF GENERAL MANAGER PERFORMANCE COMMITTEE

Moved Cr Hockley that the Committee:

1. Notes the Report
2. Recommends the East Waste Board establish a General Manager Performance Review and Development Committee as per the amended Terms of Reference as presented in Attachment A.

Seconded Mr Muhlhausler

Carried

4.5 DRAFT TREASURY MANAGEMENT POLICY

Moved Cr Hockley:

That the Committee recommends the draft East Waste Treasury Management Policy as presented in Attachment A, be adopted by the East Waste Board.

Seconded Mr Barone

Carried

4.6 REVIEW OF FINANCIAL DELEGATIONS

Moved Mr Leigh Hall:

That the Committee recommends the draft Instrument of Delegations as presented in Attachment A and as amended, be adopted by the East Waste Board.

Seconded Mr Muhlhausler

Carried

4.7 REVIEW OF GOODS AND SERVICES POLICY

Moved Cr Hockley:

That the Committee recommends the draft East Waste Procurement Policy as presented in Attachment A and as amended, be adopted by the East Waste Board.

Seconded Mr Muhlhausler

Carried

5. CONFIDENTIAL REPORTS

5.1 CONTRACT UPDATE

RECOMMENDATION 1

Moved Mr Muhlhausler that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Audit and Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit and Risk Management Committee will receive, discuss and consider:

(b) information the disclosure of which –

- (i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and

(ii) would, on balance, be contrary to the public interest;
and the East Waste Audit and Risk Management Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Hockley

Carried

RECOMMENDATION 3

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit and Risk Management Committee orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Muhlhausler

Carried

5.2 PROVISION & MAINTENANCE OF TYRES CONTRACT

RECOMMENDATION 1

Moved Mr Barone that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Audit and Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit and Risk Management Committee will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Audit and Risk Management Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Muhlhausler

Carried

RECOMMENDATION 3

Moved Cr Hockley that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit and Risk Management Committee orders that the report and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit and Risk Management Committee orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract.

Seconded Mr Muhlhausler

Carried

6. OTHER BUSINESS

Mr Muhlhausler advised that he will be an apology for the next meeting scheduled for Tuesday 17 April 2018.


7. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting will be held on Tuesday 17 April 2018 commencing at 8.30am at Galpins Boardroom, 3 Kensington Road, Norwood.

8. CLOSURE OF MEETING

The meeting closed at 9.38am.

PRESIDING MEMBER



DATE

22/2/2018

PROVISION & MAINTENANCE OF THE CONTRACT

RESOLUTION 1
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.

RESOLUTION 2
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.

RESOLUTION 3
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.

RESOLUTION 4
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.

RESOLUTION 5
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.

RESOLUTION 6
The Committee (the "Committee") and the Local Government (the "Council") have agreed to enter into a contract with the contractor for the provision and maintenance of the contract for the period of 12 months commencing on the date of the resolution and ending on the date of the resolution for the period of 12 months.