

EastWaste

MINUTES OF THE ORDINARY BOARD MEETING OF THE EASTERN WASTE MANAGEMENT AUTHORITY

Held on Thursday 22 February 2018 at 5.33pm at the City of Norwood, Payneham & St Peters,
175 The Parade, Norwood

1. PRESENT

Directors:

Mr B Cunningham	Independent Chairperson
Cr L Green	Adelaide Hills Council
Cr G Piggott	City of Burnside
Mr P Di Iulio	Campbelltown City Council
Mr M Barone	City of Norwood, Payneham & St Peters
Ms C Hart	City of Prospect
Cr G Busato	Corporation of the Town of Walkerville

In Attendance:

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Mr J Jovicevic	Consulting Accountant, Dean Newbery & Partners
Mr I Woods	Acting Finance and Executive Administration Officer

2. APOLOGIES

Cr K Hockley	City of Mitcham
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3. CONFIRMATION OF THE MINUTES

Moved Cr Green that the Minutes of the Eastern Waste Management Authority Board Meeting held on Thursday 16 November 2017, be received, confirmed and adopted.
Seconded Cr Busato **Carried**

Moved Mr Barone that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee held on Tuesday 13 February 2018, be noted.
Seconded Cr Busato **Carried**

4. CONFLICTS OF INTEREST

Nil

5. MATTERS ARISING FROM THE MINUTES

Mr Gregory advised that the Payroll & Accounts Payable Audit results will be tabled at the April 2018 Board Meeting.

Mr Di Iulio entered the meeting at 5.36pm.

6. QUESTIONS WITHOUT NOTICE

Mr Cunningham congratulated Ms Hart on her appointment to the East Waste Board and welcomed her to her first East Waste Board Meeting.

7. REPORTS

7.1 FINANCIAL REPORT: DECEMBER QUARTER 2017 + BUDGET REVIEW TWO

Moved Cr Piggott that the Board endorse the December Quarter 2017 Financial Report and 2017/18 Budget Review Two as presented.

Seconded Cr Green

Carried

7.2 2018/19 DRAFT ANNUAL BUSINESS PLAN & BUDGET

Moved Cr Green that the Board:

1. Endorse the Annual Plan 2018/19 as amended, the associated budget as amended to include a reduction in the wage assumption from 3% to 2%, and proposed Member Council Fees as amended;
2. Directs the General Manager to establish a Budget Framework inclusive of the handling of the Administration fee by November 2018, in order to provide even greater definition and transparency;
3. Supports the use of existing cash reserves to fund the Highbury Landfill Loan amount of \$122,018 in 2018/19, in order to provide a small financial relief to Member Councils; and
4. Authorises the General Manager to distribute to each Member Council for review and comment, the *Draft Annual Plan 2018/19*, as amended in Attachment A, along with the proposed fees and a letter outlining the potential risk associated with the existing Recycling Rebate.

Seconded Cr Piggott

Carried

7.3 2017 LGA RISK EVALUATION SUMMARY & ACTION PLAN

Moved Cr Busato that the Board:

1. Receive and note the findings of the Local Government Association Worker's Compensation Scheme 2017 Risk Evaluation as presented in Attachment A; and
2. Note and support the Action Plan to address outstanding conformance matters identified in the 2017 Risk Evaluation.

Seconded Cr Piggott

Carried

7.4 DRAFT TREASURY MANAGEMENT POLICY

Moved Mr Barone that the Board adopt the East Waste Treasury Management Policy as presented.

Seconded Mr Di Iulio

Carried

7.5 REVIEW OF FINANCIAL DELEGATIONS

Moved Ms Hart that the Board adopt the East Waste Instrument of Sub-delegations as presented.

Seconded Mr Di Iulio

Carried

7.6 REVIEW OF GOODS AND SERVICES POLICY

Moved Mr Di Iulio that the Board adopt the East Waste Procurement Policy as presented.

Seconded Cr Busato

Carried

7.7 ESTABLISHMENT OF GENERAL MANAGER PERFORMANCE COMMITTEE

Moved Cr Piggott that the Board:

1. Establishes a General Manager Performance Review and Development Committee;
2. Endorse the DRAFT General Manager Performance Review and Development Committee Terms of Reference as amended and presented in Attachment A; and
3. Appoints Mr Cunningham as Chairperson, Cr Hockley on a one year term and Mr Barone on a two year term as founding Committee Members.

Seconded Cr Green

Carried

7.8 ENERGY FROM WASTE SUBMISSION

Moved Cr Piggott that the Board note and receives the report and submission.

Seconded Mr Barone

Carried

7.9 ANNUAL PLAN 17/18 PROGRESS

Moved Cr Busato that the Board receive and note the report.

Seconded Cr Green

Carried

8. CONFIDENTIAL REPORTS

8.1 CONTRACT UPDATE

RECOMMENDATION 1

Moved Cr Piggott that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which –

(i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and

(ii) would, on balance, be contrary to public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Ms Hart

Carried

RECOMMENDATION 3

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Green

Carried

8.2 PROVISION & MAINTENANCE OF TYRES CONTRACT

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Barone

Carried

RECOMMENDATION 3

Moved Mr Di Iulio that pursuant Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the minutes be kept confidential until the contract extension is signed.

Seconded Cr Piggott

Carried

8.3 STAFF MATTER

Mr Gregory declared a conflict of interest in relation to this Agenda Item at 7.11pm.

Mr Gregory, Mr Raymond and Mr Woods left the meeting at 7.11pm.

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act 1999 the East Waste Board orders that the public, with the exception of East Waste staff present, be excluded from the meeting on the basis that the Board will receive, discuss and consider:

- (a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Busato

Carried

RECOMMENDATION 3

Moved Mr Di Iulio that pursuant to Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Seconded Mr Barone

Carried

9. OTHER BUSINESS

Nil

10. NEXT MEETING OF THE BOARD

The next Board Meeting to be held on Thursday 26 April 2018 at the City of Norwood, Payneham & St Peters at 5.30pm.

11. CLOSURE OF MEETING

There being no further business the meeting closed at 7.14pm.

DATE: 22/3/18

CHAIRPERSON:

