



**EASTERN WASTE MANAGEMENT
AUTHORITY**

AGENDA

ORDINARY MEETING OF THE BOARD OF MANAGEMENT

**A Special Meeting to be held pursuant to Clause 35.10.1 of the Charter,
on Thursday 25 May 2017 commencing at 9:30am
by linking together by Teleconference (08) 8347 5111, of the Directors**

1. PRESENT

2. APOLOGIES

3. CONFIRMATION OF THE MINUTES

RECOMMENDED: That the Minutes of the Eastern Waste Management Authority Board Meeting held on Thursday 27 April 2017 be received, noted, and adopted

4. MATTERS ARISING FROM THE MINUTES

5. QUESTIONS WITHOUT NOTICE

6. GENERAL MANAGERS REPORT

Reports requiring Decisions

6.1 Purchase of four (4) Robotic Arm Collection Vehicles

Reports for Information

6.5 City of Prospect Incoming Constituent Council

7. OTHER BUSINESS

8. NEXT MEETING OF THE BOARD

The next Board Meeting to be held on Thursday 22 June 2017 at East Waste Depot, 1 Temple Court, Ottoway at 4.30pm to meet staff, with Board Meeting to commence at 5.00pm (TBC)

9. CLOSURE OF MEETING

EastWaste

- Adelaide Hills Council ● City of Burnside ● Campbelltown City Council
- City of Mitcham ● City of Norwood, Payneham & St. Peters ● Corporation of the Town of Walkerville

MINUTES OF THE ORDINARY BOARD MEETING OF THE EASTERN WASTE MANAGEMENT AUTHORITY

Held on Thursday 27 April 2017 at 5.35pm at the City of Norwood, Payneham & St Peters, 175
The Parade, Norwood

1. PRESENT

Directors:

Mr B Cunningham	Independent Chairperson
Cr L Green	Adelaide Hills Council
Mr P Di Iulio	Campbelltown City Council
Cr K Hockley	City of Mitcham
Cr G Busato	Corporation of the Town of Walkerville
Mr M Barone	City of Norwood, Payneham & St Peters

In Attendance:

Mr A Faulkner	General Manager
Mr S Raymond	Business Improvement Manager – Corporate
Mr L Miller	Adelaide Hills Council

2. APOLOGIES

Cr G Piggott	City of Burnside
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3. CONFIRMATION OF THE MINUTES

Moved Cr Busato that the minutes of the Eastern Waste Management Authority Board Meeting held on Thursday 23 February 2017, be received, confirmed and adopted
Seconded Cr Green **Carried**

Moved Cr Busato that the minutes of the Eastern Waste Management Authority Audit and Risk Management Committee held on Thursday 20 April 2017, be noted
Seconded Cr Green **Carried**

4. MATTERS ARISING FROM THE MINUTES

The Chairman, together with the Board, congratulated Mr Faulkner on being appointed to the position of Chief Executive Officer with the Northern Adelaide Waste Management Authority. The Chairman thanked Mr Faulkner for his exceptional service and contribution to East Waste.

5. QUESTIONS WITHOUT NOTICE

The Chairman requested for the Board to be provided with an update regarding the potential for a new incoming Constituent Council to East Waste. Update to be provided at Agenda Item 7 – Other Business.

6. GENERAL MANAGERS REPORT

REPORTS REQUIRING DECISIONS

6.1 FINANCIAL STATEMENTS (JANUARY 2017, FEBRUARY 2017, YEAR TO DATE, EXTRAPOLATED)

Moved Cr Hockley that the Financial Statements are received and noted
Seconded Cr Green **Carried**

6.2 BUDGET REVIEW THREE (BR3)

Moved Mr Barone that the Budget is varied as described in the body of the report and that the Budget is adopted as per Budget Review Three
Seconded Cr Busato **Carried**

6.3 LONG TERM FINANCIAL PLAN - ASSUMPTIONS

Moved Cr Hockley that the Report is received and noted, and advice provided is included in the drafting of East Waste's Long Term Financial Plan
Seconded Mr Di Iulio **Carried**

6.4 MOBILE GARBAGE BIN INTENTION TO PROCURE

Moved Cr Hockley that the Board approve East Waste's General Manager to commence a RFT process in accordance with the proposed timeline
Seconded Cr Green **Carried**

REPORTS FOR INFORMATION

6.5 CITY OF NORWOOD PAYNEHAM & ST PETERS – AT CALL HARD WASTE COMMENCEMENT OF SERVICES

Moved Cr Hockley that the Report be received and noted
Seconded Mr Barone **Carried**

6.6 CITY OF CAMPBELLTOWN – PUBLIC PLACE LITTER BIN INTERIM COMMENCEMENT OF SERVICES

Moved Cr Green that the Report be received and noted
Seconded Mr Di Iulio **Carried**

6.7 CORRESPONDENCE RECEIVED FROM CITY OF NORWOOD PAYNEHAM & ST PETERS – UNAUTHORISED MOBILE GARBAGE BIN COLLECTIONS

Moved Mr Di Iulio that the Report is received and noted, and the Board will review the results of the City of Norwood, Payneham & St Peters audit process
Seconded Cr Busato **Carried**

6.8 ANNUAL PLAN PROGRESS REPORT

Moved Cr Hockley that the Report be received and noted
Seconded Cr Green

Carried

7. OTHER BUSINESS

Mr Faulkner provided the Board with a (verbal) update regarding the potential for a new incoming Constituent Council to East Waste.

7.1 COMMUNITY MESSAGING ON COLLECTION VEHICLES

Mr Di Iulio spoke to information he disseminated pre-Board meeting regarding whether Board wished to consider community messaging on East Waste collection vehicles. Mr Faulkner will look further into this opportunity and provide Board with an update.

The time being 6.41pm, Mr Faulkner and Mr Raymond left the meeting

7.2 INDEPENDENT CHAIRMAN CONFIDENTIAL ITEM

Moved by Cr Hockley that pursuant to Section 90(2) and Section 90(3) of the Local Government Act 1999, an order be made by the East Waste Board that the public be excluded from attendance at the meeting to the extent (and only to the extent) that Board considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss and consider in confidence:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and

That the Board is satisfied that, the principle that the meeting should be conducted in a safe place open to the public, has been outweighed by the need to keep the receipt, discussion and consideration of the information confidential.

That an order be made under the provisions of Section 91(7) of the Local Government Act 1999, that the report and minutes of the subject matter, having been dealt with on a confidential basis under Section 90(3) of the Act, should be kept confidential on the grounds that disclosure of information would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) until the matter is finalised.

Seconded Cr Green

Carried

The time being 6.58pm, Mr Faulkner and Mr Raymond returned to the meeting.

8. NEXT MEETING OF THE BOARD

The next Board Meeting to be held on Thursday 22 June 2017 at East Waste Depot, 1 Temple Court, Ottoway at 4.30pm to meet staff, with Board Meeting to commence at 5.00pm

9. CLOSURE OF MEETING

There being no further business the meeting closed at 6.59pm

Confirmed

DATE: _____

CHAIRMAN: _____

Agenda Item 6.1

REPORT SUBJECT: RFT 2015-04 Purchase of Four Robotic Arm Collection Vehicles

REPORT AUTHOR: General Manager

MEETING DATE: Thursday 25 May 2017

ATTACHMENTS: -

Purpose of the Report

To provide the Board with a request for borrowings to fund the next tranche of Robotic Arm Collection Vehicles (RACV) under RFT 2015-04

Background

At the 25 January 2016 Audit and Risk Management Committee Meeting, the Committee resolved to endorse the procurement process and probity relating to East Wastes Three (3) Year Supply Agreement for Robotic Arm Collection Vehicles (RACV), being RFT2015-04.

At the 28 January 2016 Board Meeting, the Board resolved to award RFT2015-04 to Bucher Municipal for the supply of 13 RACV over three (3) years for an estimated \$5.51M inclusive of GST.

At the 20 April 2017 Audit and Risk Management Committee, the Committee reviewed an Information Report on the probity around enacting the next tranche of RACV through RFT 2015-04, and noted the Report.

Report

In accordance with East Wastes Asset Management Plan, East Waste requires four (4) replacement RACV. The General Manager has enacted the second year of the supply agreement (RFT 2015/04), and in accordance with the rise and fall formula contained in the RFT2015-04 Contract, a build order has been issued to Bucher Municipal for the four (4) required vehicles.

Using the agreed indexation adjustment of 1.49% on the tendered 2016 build prices, a purchase order was issued for \$1,496,585.40 (excl. GST).

The new vehicles have an updated anticipated delivery date of July 2017, and will replace four of East Wastes fleet that have reached the end of their useful life. Surplus end of life vehicles (x4) have a written down value of zero (\$nil), and will be disposed of at public auction in line with Sales and Disposal of Land and Other Assets Policy when they are no longer required operationally.

The Local Government Finance Authority have been contacted to give prevailing rates on a borrow of \$1.5M and indicated an interest rate of 4% could be expected.

The General Manager and Chairman require a Board resolution to execute the borrowing (finance) agreement with Local Government Finance Authority.

EAST WASTE

**Member Councils •Adelaide Hills Council •City of Burnside •City of Norwood, Payneham & St Peters
•City of Campbelltown • Corporation of The Town of Walkerville •City of Mitcham**

RECOMMENDATION

That the Board endorse the purchase of four (4) Robotic Arm Collection Vehicles in line with East Wastes Asset Management Plan, and under the three (3) year supply agreement with Bucher Municipal to the value of \$1,496,585.40, and

That the Chairman and General Manager be authorised to execute the Local Government Finance Authority borrow (finance) agreement under the Common Seal for \$1,496,585.40 plus GST

Agenda Item 6.2

REPORT SUBJECT: City of Prospect – Incoming Constituent Council

REPORT AUTHOR: General Manager

MEETING DATE: Thursday 25 May 2017

ATTACHMENTS: -

Purpose of the Report

To provide the Board with an update on City of Prospect request to become a Constituent Council of East Waste.

Background

The East Waste Board resolved at a Special meeting of the East Waste Board on 08 December 2016 to submit a Conforming “Commercial” Tender and a Non-Conforming “Member Council” Tender in response to City of Prospects advertised tender call in December 2016.

City of Prospect have advised verbally that Council resolved at a Special Meeting of Council on 9 May 2017 that East Wastes Non-Conforming “Member Council” Tender was deemed the successful tender submission.

Report

As defined in the Charter, an Incoming Constituent Council must meet certain criteria, per Clause 14;

14.1 Any council may become a Constituent Council (an Incoming Constituent Council) if:

14.1.1 it makes written application (in a form approved by the Board) to become a Constituent Council and agrees to be bound by this Charter (noting that Shares will change);

14.1.2 its application is supported by a thorough, realistic, independent, and diligent Business Case analysis;

14.1.3 it pays any joining fee or other payment as may be required by the Board;

14.1.4 the Constituent Councils approve the application and revised Shares by Unanimous Decision; and

14.1.5 the Minister approves.

14.2 An Incoming Constituent Council:

14.2.1 is jointly and severally liable with the other Constituent Councils for the debts and liabilities of the Authority incurred before or after the date it becomes a Constituent Council, or as otherwise agreed;

14.2.2 is bound by a decision made or step taken by the Board in the affairs of the Authority before it became a Constituent Council to the extent such decision or step was recorded in minutes of the Board’s meetings or otherwise notified to the Incoming Constituent Council before it made application to become a Constituent Council;

and

14.2.3 upon becoming a Constituent Council has the Share agreed between the Incoming Constituent Council and the Constituent Councils.

The General Manager and Business Improvement Managers met with City of Prospect Officers on 18 May 2017, and amongst other matters, stepped out the governance requirements contained in Clause 14 of the Charter.

EAST WASTE

**Member Councils •Adelaide Hills Council •City of Burnside •City of Norwood, Payneham & St Peters
•City of Campbelltown • Corporation of The Town of Walkerville •City of Mitcham**

RECOMMENDATION

That the General Manager provide regular updates to the Chairman, and Board, on the progress of City of Prospect becoming a Constituent Council of East Waste, and

The Board receive and note the Report