



**MINUTES OF THE ORDINARY BOARD MEETING OF THE  
EASTERN WASTE MANAGEMENT AUTHORITY**

Held on Thursday 26 April 2018 at 8.27pm at the City of Norwood, Payneham & St Peters, 175  
The Parade, Norwood

**1. PRESENT**

**Directors:**

Mr B Cunningham	Independent Chairperson
Cr L Green	Adelaide Hills Council
Cr G Piggott	City of Burnside
Mr P Di Iulio	Campbelltown City Council
Ms C Hart	City of Prospect
Cr G Busato	Corporation of the Town of Walkerville
Cr Karen Hockley	City of Mitcham

**In Attendance:**

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Mr J Jovicevic	Dean Newbery & Partners
Ms K Vandermoer	Finance and Executive Administration Officer
Mr S Bradley	City of Prospect
Ms S Allard	Dean Newbery & Partners

**2. APOLOGIES**

Mr M Barone                      City of Norwood, Payneham & St Peters

**3. CONFIRMATION OF THE MINUTES**

Moved Cr Green that the Minutes of the Special Eastern Waste Management Authority Board Meeting held on Thursday 22 March 2018 (via teleconference), be received, confirmed and adopted.

Seconded Cr Hockley

**Carried**

Moved Cr Hockley that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee held on Wednesday 18 April 2018, be received, confirmed and adopted.

Seconded Mr Di Iulio

**Carried**

**4. CONFLICTS OF INTEREST**

Chairperson declared a conflict in Agenda Item 8.1

Mr Jovicevic declared a conflict in Agenda item 8.1

Mr Gregory declared a conflict in Agenda Item 7.7

**5. MATTERS ARISING FROM THE MINUTES**

Nil

**6. QUESTIONS WITHOUT NOTICE**

**7. REPORTS**

The Chairman sought leave of the meeting to bring forward Item 7.2 on the Agenda.  
Leave Granted.

**7.2 PAYROLL + ACCOUNTS PAYABLE AUDIT**

Moved Cr Busato that the Board recommend:

1. That the Accounts Payable Internal Audit, as detailed in Attachment A, and the Payroll Internal Audit as detailed in Attachment B, along with the Management Responses are received, noted and implemented.
2. Requests that Management undertake a further audit in 12 months to determine the efficacy of the findings implemented and review of any new or emerging risks.
3. Management provide a progress report at future meetings on the status of Audit actions implementation.

Seconded Mr Di Iulio

**Carried**

**Ms S Allard left the meeting 8:35pm**

**7.1 FINANCIAL REPORT: QUARTER 3 + BUDGET REVIEW THREE**

Moved Cr Piggott that the Board endorse the revised March Quarter 2017 Financials and the revised 2017/18 Budget Review Three as presented.

Seconded Cr Hockley

**Carried**

**7.3 SALE + DISPOSAL OF ASSETS POLICY**

Moved Cr Busato that the Board adopt the Sale or Disposal of Assets Policy as presented in Attachment C.

Seconded Cr Green

**Carried**

**7.4 RISK MANAGEMENT REVIEW**

Moved Mr Di Iulio that the Board:

1. Adopt the amended East Waste Risk Management Framework as presented in Attachment B; and
2. Adopt the draft East Waste Risk Management Policy as presented in Attachment C

Seconded Ms Hart

**Carried**

**Mr Bradley left the meeting at 8:44pm**

**7.5 ANNUAL PLAN PROGRESS REPORT**

Moved Cr Piggott That the report be received and noted.

Seconded Cr Busato

**Carried**

*The time being 8:45pm Ms Hart left the meeting*

**7.6 MINUTES OF OPERATIONS ASSISTANCE COMMITTEE MEETING**

Moved Cr Busato that the Board That the Board receive and note the Report.  
Seconded Cr Hockley **Carried**

*Ms Hart re-entered the meeting at 8:46pm*

*Mr Gregory left the meeting at 8:46pm due to conflict of interest*

**7.7 KESAB BOARD NOMINATION**

Moved Cr Green that the Board endorse General Manager, Rob Gregory, accepting the KESAB Environmental Solutions Board casual vacancy, commencing in May 2018.  
Seconded Mr Di Iulio **Carried**

*Mr Gregory re-entered the meeting at 8:48pm*

*Mr Bradley re-entered the meeting at 8:48pm*

**8. CONFIDENTIAL REPORTS**

**8.1 CONTRACT UPDATE**

*Chairperson left the meeting at 8:48pm due to conflict of interest*

*Mr Jovicevic left the meeting at 8:48pm due to conflict of interest*

**RECOMMENDATION 1**

Moved Cr Hockley that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which –

(i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and

(ii) would, on balance, be contrary to public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Green

**Carried**

*Chairperson re-entered the meeting at 9:15pm*

**RECOMMENDATION 3**

Moved Cr Hockley that pursuant to Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time

the order will be reviewed by the East Waste Board.  
Seconded Cr Green

Carried

**9. OTHER BUSINESS**  
Nil

**10. NEXT MEETING OF THE BOARD**  
The next Board Meeting to be held on Thursday 28 June 2018 at the City of Norwood,  
Payneham & St Peters at 5.30pm.

**11. CLOSURE OF MEETING**  
There being no further business the meeting closed at 9:16pm.

DATE: 18/5/18

CHAIRPERSON:  \_\_\_\_\_