

# EastWaste

## MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE OF THE EASTERN WASTE MANAGEMENT AUTHORITY

held on Wednesday 12 September 2018 at Chairman's Boardroom, 1101/147 Pirie Street,  
Adelaide

Meeting opened at 9.29am

### 1. PRESENT

Mr Brian Cunningham	Independent Chairperson
Mr Tim Muhlhausler	Independent Member
Cr Karen Hockley	Committee Member
Mr Mario Barone	Committee Member

### IN ATTENDANCE

Mr Rob Gregory	General Manager
Mr Shane Raymond	Manager, Corporate Services
Mr John Jovicevic	Dean Newbery & Partners
Mr David Papa	Bentleys Chartered Accountants

### 2. APOLOGIES

Mr Leigh Hall	Independent Member
---------------	--------------------

### 3. CONFLICTS OF INTEREST

Mr Cunningham declared a perceived conflict of interest in item 8.1, due to his role as Chair of the Northern Adelaide Waste Management Authority.

Mr Jovicevic declared a perceived conflict of interest in item 8.1, due to the fact that Dean Newbery & Partners also consult to Northern Adelaide Waste Management Authority.

Mr Muhlhausler declared a conflict of interest in item 7.6, given the item related to a recommendation to re-appoint him to the Committee.

### 4. CONFIRMATION OF THE MINUTES – 19 June 2018

Moved Cr Hockley that the Minutes of the previous meeting held on Tuesday 19 June 2018 be received and noted.

Seconded Mr Barone

**Carried**

### 5. MATTERS ARISING FROM THE MINUTES

Nil

### 6. QUESTIONS WITHOUT NOTICE

Nil

## **7. STAFF REPORTS**

### **7.1 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018**

#### **RECOMMENDATION**

Moved Mr Barone that the Committee recommend that the draft FY2018 audited Financial Statements as presented in Attachment A are endorsed and forwarded to the East Waste Board.

Seconded Mr Muhlhausler

**Carried**

*Mr Papa left the meeting at 9.44am.*

Mr Gregory, together with the Committee, thanked Mr Jovicevic for his work and efforts in completing the presented financials.

### **7.2 REGULATION 10 FINANCIAL REPORT**

#### **RECOMMENDATION 1**

Moved Mr Barone that Report be received and noted.

Seconded Cr Hockley

**Carried**

#### **RECOMMENDATION 2**

Moved Mr Barone that the Committee recommend that the Regulation 10 Financial Report as presented in Attachment A is endorsed and forwarded to the East Waste Board.

Seconded Cr Hockley

**Carried**

### **7.3 DRAFT ANNUAL REPORT**

#### **RECOMMENDATION**

Moved Mr Barone that the Report be received and noted.

Seconded Mr Muhlhausler

**Carried**

### **7.4 BUDGET FRAMEWORK – DRAFT PRINCIPLES**

#### **RECOMMENDATION**

Moved Mr Barone the Committee recommend that:

1. The list of Budget Framework Principles and Financial Targets as amended are endorsed and forwarded to the East Waste Board.
2. In relation to proposed Options 2 & 3 of the Corporate Administration Fee the Administration undertake further work, to show the net results for each Member Council, prior to presenting to the East Waste Board.

Seconded Mr Muhlhausler

**Carried**

## 7.5 AUDIT IMPLEMENTATION PROGRESS REPORT

### RECOMMENDATION

Moved Mr Muhlhausler that the Committee notes the implementation status of the 2018 Accounts Payable and Payroll Audit recommendations and recommends for presentation to the East Waste Board.

Seconded Cr Hockley

**Carried**

## 7.6 INDEPENDENT MEMBER TERM EXPIRY

*Mr Muhlhausler left the meeting at 10:19am.*

### RECOMMENDATION

Moved Cr Hockley that the Committee resolve to recommend to the East Waste Board that Mr Tim Muhlhausler is appointed as an Independent Member to the East Waste Audit and Risk Management Committee for a third term, expiring 24 November 2020.

Seconded Mr Barone

**Carried**

*Mr Muhlhausler re-entered the meeting at 10.21am.*

## 8. CONFIDENTIAL REPORTS

### 8.1 CONTRACT UPDATE (VERBAL)

*Mr Cunningham left the meeting at 10:22am.*

*Mr Jovicevic left the meeting at 10:22am.*

#### RECOMMENDATION 1

Moved Mr Barone that pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Audit and Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit and Risk Management Committee will receive, discuss and consider:

(b) information the disclosure of which –

(i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and

(ii) would, on balance, be contrary to the public interest;

and the East Waste Audit and Risk Management Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Muhlhausler

**Carried**

#### RECOMMENDATION 2

Moved Mr Barone that the verbal update be received and noted.

Seconded Mr Muhlhausler

**Carried**



**RECOMMENDATION 3**

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit and Risk Management Committee orders that the discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Muhlhausler

**Carried**

*Mr Cunningham re-entered the meeting at 10.32am.*

*Mr Jovicevic re-entered the meeting at 10.32am.*

**9. OTHER BUSINESS**

Nil

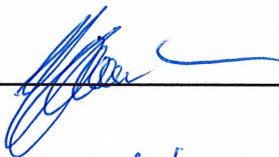
**10. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE**

The next Audit and Risk Management Committee Meeting is scheduled to be held on Tuesday 4 December 2018 commencing at 8:30am at Chairman's Boardroom, 11/147 Pirie Street, Adelaide.

**11. CLOSURE OF MEETING**

There being no other business the meeting closed at 10.33am

**PRESIDING MEMBER**

  
\_\_\_\_\_

**DATE**

  
\_\_\_\_\_