



**EASTERN WASTE MANAGEMENT AUTHORITY
SPECIAL BOARD MEETING**

Tuesday 4 February 2020

Notice is hereby given that a meeting of The Board of the Eastern Waste Management Authority will be held via teleconference, on Tuesday 4 February 2020, commencing at 9:00am.

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**ROB GREGORY
GENERAL MANAGER**



EASTERN WASTE MANAGEMENT AUTHORITY

AGENDA

SPECIAL MEETING OF THE BOARD OF MANAGEMENT

Meeting to be held on Tuesday 4 February 2020 commencing at 9:00am, via teleconference.

1. PRESENT

2. APOLOGIES

3. CONFLICTS OF INTEREST

4. CONFIRMATION OF THE MINUTES

RECOMMENDED: 1. That the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 28 November 2019, be received confirmed, and adopted.

5. MATTERS ARISING FROM THE MINUTES

6. QUESTIONS WITHOUT NOTICE

7. REPORTS

8. CONFIDENTIAL REPORTS

8.1 ENDORSEMENT OF INDEPENDENT CHAIRPERSON APPOINTMENT pg. 10

9. OTHER BUSINESS

10. NEXT MEETING OF THE BOARD

The next Board Meeting is scheduled to be held on:
Thursday 20 February 2020, commencing at 6:00pm
At the City of Norwood, Payneham & St Peters, 175 The Parade, Norwood

11. CLOSURE OF MEETING

EastWaste

MINUTES OF THE ORDINARY BOARD MEETING OF THE EASTERN WASTE MANAGEMENT AUTHORITY

Held on Thursday 28 November 2019 at 5:38pm at the City of Norwood, Payneham & St Peters, 175
The Parade, Norwood SA 5067

Mr Gregory, General Manager, opened the meeting by acknowledging that Mr Di Iulio (Deputy Chairperson) was an apology for the meeting, and therefore no Chairperson was present. Nomination was sought for a Director to Chair the meeting.

Moved Mr Barone that Cr Piggott Chair the meeting.
Seconded Cr Green

Carried

1. PRESENT

Directors:

Mr G Piggott	City of Burnside
Mr S Bradley	City of Prospect
Cr L Green	Adelaide Hills Council
Cr S Fisher	City of Mitcham
Mr M Barone	City of Norwood, Payneham & St Peters
Cr Rob Ashby	Corporation of the Town of Walkerville

In Attendance:

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Ms K Vandermoer	Finance & Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners
Mr J Carbone	City of Burnside

2. APOLOGIES

Mr P Di Iulio	City of Campbelltown
Mayor H Holmes-Ross	City of Mitcham

3. CONFLICTS OF INTEREST

Nil

4. CONFIRMATION OF THE MINUTES

Moved Mr Barone

1. That the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 26 September 2019, be received confirmed, and adopted.

2. That the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Tuesday 19 November 2019, be received, confirmed and adopted.

3. That the Minutes of the Eastern Waste Management Authority General Manager Performance Review Committee Meeting held on Wednesday 20 November 2019, be received, confirmed and adopted.

Seconded Cr Green

Carried

5. MATTERS ARISING FROM THE MINUTES

Nil

6. QUESTIONS WITHOUT NOTICE

Nil

7. REPORTS

7.1 OPERATING WORKING CAPITAL REQUIREMENT

RECOMMENDATION

Moved Mr Barone that the Board note the annual fluctuation in the Operating Cash Flow Balance and supports the inclusion of additional information within the standing Financial Report to assist ongoing and up-to-date decision making around shortfalls or surpluses in funds.

Seconded Cr Green

Carried

7.2 FINANCIAL REPORT – BUDGET REVIEW ONE

RECOMMENDATION

Moved Mr Barone that the Board:

1. Notes and accepts the operating surplus of \$29,000 associated with the 2019/20 Budget Review One.

2. Resolves that the 2018/19 operating surplus of \$136,000 be returned to Member Councils.

Seconded Cr Fisher

Carried

7.3 FLEET ASSET MANAGEMENT PLAN 2020-2030

RECOMMENDATION

Moved Mr Barone that the Board:

1. Endorses and adopts the DRAFT *East Waste Fleet Asset Management Plan 2020 - 2030*.

2. Endorses the benefits and rationale of extending the retention of fleet collection vehicles for a further year to an eight-year replacement cycle, and that this decision is reviewed annually by Administration, to ensure the optimum retention period is retained.

3. Recommends the DRAFT *East Waste Fleet Asset Management Plan 2020 - 2030* for inclusion into the upcoming revision of East Waste's Long-term Financial Plan.

Seconded Cr Ashby

Carried

7.4 LONG TERM FINANCIAL PLAN – PRINCIPLES & ASSUMPTIONS

RECOMMENDATION

Moved Cr Fisher that the Board endorses the draft principles and assumptions presented to support the development of East Waste's Long Term Financial Plan.

Seconded Cr Green

Carried

7.5 EAST WASTE STRATEGIC PLAN VISION, OBJECTIVES AND STRATEGIES

RECOMMENDATION

Moved Cr Green that the Board, for the purpose of consultation with Member Councils and key stakeholders:

1. Endorses the DRAFT *East Waste Strategic Plan 2020 -2030*, Vision.
2. Endorses the DRAFT *East Waste Strategic Plan 2020 -2030*, Objectives.
3. Endorses the DRAFT *East Waste Strategic Plan 2020 -2030*, Strategies.
4. Endorses the DRAFT *East Waste Strategic Plan 2020 -2030*, Key Performance Indicators.
5. Supports the development of a DRAFT *East Waste Strategic Plan 2020 -2030*, document.

Seconded Mr Barone

Carried

7.6 ANNUAL PLAN PROGRESS REPORT

RECOMMENDATION

Moved Mr Barone that the report be received and noted.

Seconded Mr Bradley

Carried

7.7 BOARD APPOINTEES TO AUDIT & RISK MANAGEMENT COMMITTEE

Cr Green and Mr Barone noted a perceived conflict of interest in the matter but remained in the room to participate in the vote.

RECOMMENDATION

Moved Mr Bradley

1. That the Board appoint Mario Barone and Linda Green to the East Waste Audit & Risk Management Committee for a period of one (1) year in accordance with the Audit & Risk Management Committee Terms of Reference.

Seconded Cr Fisher

7.8 MEETING SCHEDULE

RECOMMENDATION

Moved Mr Barone that the Board receives and notes the report.

Seconded Cr Green

Carried

8. CONFIDENTIAL REPORTS

8.1 INDEPENDENT CHAIRPERSON APPOINTMENT

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Barone

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the minutes remain confidential until an official announcement is made, and the report, attachment, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Barone

Carried

8.2 AUDIT & RISK MANAGEMENT COMMITTEE – INDEPENDENT MEMBER APPOINTMENT

RECOMMENDATION 1

Moved Mr Barone that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Bradley

Carried

RECOMMENDATION 3

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the minutes remain confidential until an official announcement is made, and the report, attachment, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Green

Carried

8.3 RFT 2019/03 – PROVISION AND MAINTENANCE OF TYRES

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Barone

Carried

RECOMMENDATION 2

Moved Cr Ashby That the Board supports the recommendation of the Tender Evaluation Panel and authorises the General Manager to enter into an initial three (3) year Agreement with Goodyear (Beaurepaires) for the Provision and Maintenance of Tyres, commencing on 5 January 2020.

Seconded Cr Fisher

Carried

RECOMMENDATION 3

Moved Cr Fisher that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s) and discussion only be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Green

Carried

Mr Raymond Left the meeting at 7:01pm.

Miss Vandermoer left the meeting at 7:01pm.

Mr Jovicevic left the meeting at 7:01pm.

8.4 GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

RECOMMENDATION 1

Moved Mr Barone that the East Waste Board recommend:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the General Manager of East Waste who may remain in the room for the purposes of providing a presentation or respond to Board member questions, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Fisher

Carried

Mr Gregory left the meeting at 7:09pm.

RECOMMENDATION 3

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Fisher

Carried

Mr Gregory returned to the meeting at 7:32pm.

Mr Raymond returned to the meeting at 7:32pm.

Miss Vandermoer returned to the meeting at 7:32pm.

9. OTHER BUSINESS

Moved Mr Bradley that the Board acknowledge and thank Cr Piggott for his nine-year commitment to the East Waste Board.

Seconded Cr Green

Carried

10. NEXT MEETING OF THE BOARD

The next ordinary Board Meeting is scheduled to be held on Tuesday 11 February 2019.

11. CLOSURE OF MEETING

There being no further business the meeting closed 7:34pm.

DATE: _____

CHAIRPERSON: _____