



**MINUTES OF THE ORDINARY BOARD MEETING OF THE  
EASTERN WASTE MANAGEMENT AUTHORITY**

Held on Thursday 25 June 2020 at 5:30pm, at the Mayor's Parlour, City of Norwood,  
Payneham & St Peters, 175 The Parade, Norwood

**1. PRESENT**

**Directors:**

Mr F Bell	Independent Chairperson
Mr P Di Iulio	Campbelltown City Council (Via Zoom)
Cr J Carbone	City of Burnside
Mayor H Holmes-Ross	City of Mitcham
Mr M Barone	City of Norwood, Payneham & St Peters
Mr S Bradley	City of Prospect
Cr L Green	Adelaide Hills Council
Cr R Ashby	Corporation of the Town of Walkerville

**In Attendance:**

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Ms K Vandermoer	Finance & Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners
Mr D Papa	Bentleys (Auditor)

**2. APOLOGIES**

Nil

**3. CONFLICTS OF INTEREST**

Mr Gregory expressed a perceived conflict of interest in item 8.2 given his role as KESAB Board member.

Mr Gregory expressed a perceived conflict of interest in item 8.3 given his role as General Manager at East Waste.

**4. CONFIRMATION OF THE MINUTES**

Moved Cr Green that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 30 April 2020, be received confirmed, and adopted.

Seconded Mayor Holmes Ross

**Carried**

Moved Cr Ashby the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Wednesday 17 June 2020, be received, confirmed and adopted.

Seconded Mr Bradley

**Carried**

Moved Mayor Holmes-Ross that the Minutes of the General Manager Performance Review Committee Meeting held on Thursday 4 June 2020, be received, confirmed and adopted.  
Seconded Mr Bradley **Carried**

**5. MATTERS ARISING FROM THE MINUTES**

Nil

**6. QUESTIONS WITHOUT NOTICE**

Nil

**7. REPORTS**

**7.1 EXTERNAL AUDITOR INTERIM REPORT**

**RECOMMENDATION**

Moved Cr Green that the Board note and receive the report.  
Seconded Cr Carbone

**Carried**

*Mr Papa left the meeting at 5:43pm.*

*Mr Barone entered the meeting at 5:43pm.*

**7.2 FINANCIAL REPORT – YEAR TO DATE (April 2020)**

**RECOMMENDATION**

Moved Mr Bradley the Board receive and note the Financial Report – Year to Date (April 2020).  
Seconded Cr Ashby

**Carried**

**7.3 2020/21 ANNUAL BUSINESS PLAN & BUDGET**

**RECOMMENDATION 1**

Moved Mr Bradley that the Board endorses the 2020/21 Annual Business Plan and revised Budget as presented in Attachment A, noting that an increase to the Education budget is to be considered through the quarterly budget review process.  
Seconded Cr Carbone

**Carried**

Moved Cr Green that the Board instructs the General Manager to write to all Member Councils advising of the endorsed Annual Plan and reduction in Common Fleet Collection charges.  
Seconded Mayor Holmes-Ross

**Carried**

Moved Mr Bradley that the Board reinforces the value of the East Waste education campaign as a driver of community awareness and supports its continuation through the upcoming financial year.  
Seconded Cr Green

**Carried**

## 7.4 REVIEW OF EAST WASTE POLICIES

### RECOMMENDATION

Moved Cr Green That the Board endorse:

1. The *East Waste Instrument of Sub-delegations* as presented in Attachment A.
2. The *East Waste Procurement Policy* as presented in Attachment B, subject to additional clarification wording being placed at the bottom of the table under clause 7.1 .
3. The *East Waste Sale and Disposal of Assets Policy* as presented in Attachment C.

Seconded Cr Carbone

**Carried**

## 7.5 ANNUAL PLAN PROGRESS REPORT

Moved Mr Bradley that the Board receive and note the report.

Seconded Cr Ashby

**Carried**

## 7.6 DRAFT EAST WASTE STRATEGIC PLAN 2030 & 2019 WASTE AUDIT

Moved Cr Green that the Board:

1. Notes the *draft East Waste Strategic Plan 2020-30* and its distribution.
2. Notes the *2019 East Waste Kerbside Audit* results.

Seconded Mayor Holmes-Ross

**Carried**

## 8. CONFIDENTIAL REPORTS

### 8.1 ANNUAL REVIEW OF CONFIDENTIAL ORDERS

#### RECOMMENDATION 1

Moved Mr Bradley that the East Waste Board recommend:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which –

- (i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and
- (ii) would, on balance, be contrary to the public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/ consideration of the information confidential.

Seconded Cr Carbone

**Carried**

### **RECOMMENDATION 3**

Moved Mr Bradley that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that Attachment A to the Report, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Carbone

**Carried**

***Mr Gregory left the meeting at 6:15pm.***

## **8.2 KESAB CONTRACT**

### **RECOMMENDATION 1**

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

**Carried**

### **RECOMMENDATION 3**

Moved Mr Barone that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s) and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Ashby

**Carried**

***Mr Gregory returned to the meeting at 6:26pm.***

***Item 8.4 was brought forward for discussion.***

## **8.4 HARD WASTE CONTRACT OFFER**

### **RECOMMENDATION 1**

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present,

be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

**Carried**

## **RECOMMENDATION 5**

Moved Mr Bradley Under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Green

**Carried**

*Cr Green left meeting at 6:42pm.*

*Cr Green returned to the meeting at 6:43pm.*

*Mr Gregory left the meeting at 6:43pm.*

*Mr Raymond left the meeting at 6:43pm.*

*Ms Vandermoer left the meeting at 6:43pm.*

## **8.3 GENERAL MANAGER SIX MONTH PROGRESS REPORT OF KEY PERFORMANCE GOALS, MEASURES AND TARGETS**

### **RECOMMENDATION 1**

Moved Mr Bradley That the East Waste Board recommend:

That pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

**Carried**

### **RECOMMENDATION 3**

Moved Mr Bradley that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the attachment(s) and discussion only be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mayor Holmes-Ross

**Carried**

*Mr Gregory Returned to the meeting at 6:50pm.*

*Mr Raymond returned to the meeting at 6:50pm.*

*Ms Vandermoer returned to the meeting at 6:50pm.*

## **9. OTHER BUSINESS**

### **9.1 STATUSES AMENDMENT (Local Government Review) BILL 2020 OVERVIEW**

#### **RECOMMENDATION**

Moved Mr Bradley that the Board note and receive the advice provided in Attachment A.

Seconded Mayor Holmes-Ross

**Carried**

Mr Gregory conducted a presentation regarding the strategic direction of East Waste, and Mr Bell acknowledged Adelaide Hills Council for being awarded top mobile phone recycler in South Australia for 2020.

## **10. NEXT MEETING OF THE BOARD**

The next ordinary Board Meeting is scheduled to be held on Thursday 24 September 2020, at 5:30pm, at the City of Norwood, Payneham & St Peters.

## **11. CLOSURE OF MEETING**

There being no further business the meeting closed at 7:16pm.

**DATE:** \_\_\_\_\_

**CHAIRPERSON:** \_\_\_\_\_