



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE  
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

Held on Wednesday 17 June 2020, via Zoom.

Meeting opened at 8:31am.

**1. PRESENT**

Mr F Bell	Independent Chairperson
Mr T Muhlhausler	Independent Member
Ms S Di Blasio	Independent Member
Mr M Barone	Committee Member
Cr L Green	Committee Member

**IN ATTENDANCE**

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Miss K Vandermoer	Finance & Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners
Mr D Papa	Bentleys

**2. APOLOGIES**

Nil

**3. CONFLICTS OF INTEREST**

Nil

**4. CONFIRMATION OF THE MINUTES – 19 NOVEMBER 2019**

Moved Cr Green that the Minutes of the previous meeting held on Friday 24 April 2020 be received and noted.

Seconded Ms Di Blasio

**Carried**

**5. MATTERS ARISING FROM THE MINUTES**

Nil

**6. QUESTIONS WITHOUT NOTICE**

Nil

**7. REPORTS**

**7.1 FINANCIAL REPORT – YEAR TO DATE (APRIL 2020)**

**RECOMMENDATION**

Moved Mr Muhlhausler that the Committee recommend that the Financial Report – Year to Date (April 2020) is received and noted.

Seconded Cr Green

**Carried**

## **7.2 DRAFT 2020/21 ANNUAL BUSINESS PLAN & BUDGET**

### **RECOMMENDATION**

Moved Ms Di Blasio that the Committee:

1. Recommends the draft 2020/21 Annual Business Plan and revised Budget as presented in Attachment A to the Board for endorsement.
2. Supports Administration's view of the value and importance of East Waste's education campaign and recommends the continuation of the program.

Seconded Cr Green

**Carried**

*Mr Barone entered the meeting at 8:52am.*

## **7.3 EXTERNAL AUDITOR INTERIM REPORT**

### **RECOMMENDATION**

Moved Mr Muhlhausler that the Committee note and receive the report.

Seconded Mr Barone

**Carried**

## **7.4 REVIEW OF POLICIES**

### **RECOMMENDATION**

Moved Mr Muhlhausler that the Committee recommend:

1. The *East Waste Sub-delegations Policy* as presented in Attachment A, as amended, to the East Waste Board for endorsement.
2. The *East Waste Procurement Policy* as presented in Attachment B, as amended, to the East Waste Board for endorsement.
3. The *East Waste Sale and Disposal of Assets Policy* as presented in Attachment C, as amended, to the East Waste Board for endorsement.

Seconded Mr Barone

**Carried**

## **7.5 DRAFT EAST WASTE STRATEGIC PLAN 2020-30**

### **RECOMMENDATION**

Moved Mr Barone that the Committee notes and receives the report.

Seconded Ms Di Blasio

**Carried**

## **8. CONFIDENTIAL REPORTS**

Nil

## **9. OTHER BUSINESS**

Mr Gregory provided an overview of the 2019 kerbside audit and community engaged achieved since the report's release.

Mr Bell updated the Committee on the progress of the review of the East Waste Charter with advice being taken from Michael Kelledy. Mr Bell sought guidance on future face to face meetings for this Committee and Board meetings.

**10. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE**

The next Audit and Risk Management Committee Meeting is scheduled to be held on Wednesday 16 September 2020, Commencing at 8:30am, at the City of Norwood, Payneham, & St Peters, 175 The Parade, Norwood.

**11. CLOSURE OF MEETING**

There being no other business the meeting closed at 9:36am.

**PRESIDING MEMBER**

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**DATE**

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