



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE  
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

Held on Wednesday 18 November 2020, via Zoom.

Meeting opened at 8:30am.

**1. PRESENT**

Mr F Bell	Independent Chairperson
Mr T Muhlhausler	Independent Member
Ms S Di Blasio	Independent Member
Mr M Barone	Committee Member
Cr L Green	Committee Member

**IN ATTENDANCE**

Mr R Gregory	General Manager
Mr S Raymond	Manager, Corporate Services
Miss K Vandermoer	Finance & Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners

**2. APOLOGIES**

Nil

**3. CONFLICTS OF INTEREST**

Mr Jovicevic raised a perceived conflict of interest in item 8.1, due to his personal relationship with one of the candidates, and did not participate in any discussion on the matter.

Cr Green raised a perceived conflict of interest in item 8.1, due to her association with Adelaide Hills Council.

Mr Muhlhausler raised a perceived conflict of interest in item 8.1, due to his position on the City of Mitcham Audit & Risk Management Committee.

**4. CONFIRMATION OF THE MINUTES – 16 September 2020**

Moved Cr Green that the Minutes of the previous meeting held on Wednesday 16 September 2020 be received and noted.

Seconded Mr Muhlhausler

**Carried**

**5. MATTERS ARISING FROM THE MINUTES**

Nil

**6. QUESTIONS WITHOUT NOTICE**

Nil

## **7. REPORTS**

### **7.1 FINANCIAL REPORT – BUDGET REVIEW ONE**

#### **RECOMMENDATION**

Moved Mr Muhlhausler that The Committee notes and accepts the forecasted end of year FY2021 Operating Surplus increase of \$26,000 associated with the 2020/21 Budget Review One and recommends to the Board for endorsement.

Seconded Ms Di Blasio

**Carried**

*Mr Barone entered the meeting at 8:41am.*

### **7.2 LONG TERM FINANCIAL PLAN**

#### **RECOMMENDATION**

Moved Mr Muhlhausler that The Committee recommend that the Long Term Financial Plan assumptions and financial statements, as presented in Attachment A, are endorsed for inclusion in a public facing document and presentation to the East Waste Board.

Seconded Cr Green

**Carried**

*Item 8.1 was brought forward for discussion.*

## **8. CONFIDENTIAL REPORTS**

### **8.1 AUDIT & RISK COMMITTEE INDEPENDENT MEMBER TERM EXPIRY**

#### **RECOMMENDATION 1**

Moved Mr Muhlhausler that Pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Audit & Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit & Risk Management Committee will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the East Waste Audit & Risk Management Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Ms Di Blasio

**Carried**

### **RECOMMENDATION 3**

Moved Mr Barone that Under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit & Risk Management Committee orders that the attachment and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Ms Di Blasio

*Cr Green left the meeting at 8:56am.*

### **7.3 TREASURY MANAGEMENT PERFORMANCE REPORT**

#### **RECOMMENDATION**

Moved Mr Muhlhausler that The Committee recommend that the Performance Report as presented in Attachment A is endorsed and presented to the East Waste Board.

Seconded Ms Di Blasio

**Carried**

### **7.4 UNREASONABLE COMPLAINANT CONDUCT POLICY**

#### **RECOMMENDATION**

Moved Ms Di Blasio that The Committee recommend that the DRAFT Unreasonable Complainant Conduct Policy, as amended in Attachment A, is endorsed for presentation to the East Waste Board.

Seconded Mr Muhlhausler

**Carried**

### **7.5 PROCEDURE VALIDATION – INCIDENT REPORTING AND INVESTIGATION PROCEDURE**

#### **RECOMMENDATION**

Moved Ms Di Blasio that that the Committee note and receive the Procedure Validation Report.

Seconded Mr Barone

**Carried**

### **7.6 2021 MEETING SCHEDULE**

#### **RECOMMENDATION**

Moved Mr Barone that that the Committee note and receive the Report.

Seconded Ms Di Blasio

**Carried**

## **9. OTHER BUSINESS**

Mr Bell informed the Committee of Mr Mario Barone's upcoming term expiry as a Board Director of East Waste. He acknowledged Mr Barone's invaluable contribution to both the Audit & Risk Management Committee, and East Waste Board throughout his appointment.

Mr Bell also acknowledged Mr. Tim Muhlhausler for his valued and articulate contribution throughout his term on the East Waste Audit & Risk Management Committee and noted he will be a significant loss to the Committee and East Waste.

**10. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE**

The next Audit and Risk Management Committee Meeting is scheduled to be held in February 2020 (indicative).

**11. CLOSURE OF MEETING**

There being no other business the meeting closed at 9:09am.

**PRESIDING MEMBER**

\_\_\_\_\_

**DATE**

\_\_\_\_\_