



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

held on Wednesday 16 June 2021 at the Chairman's Boardroom, 7/19 Gouger Street, Adelaide

Meeting opened at 8:33am.

Mr Gregory opened the meeting in Mr Bell's absence and called for Chair nominations.

Moved Ms Di Blasio that Cr Stock Chair the meeting.

Seconded Ms Hinchey

Carried

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Cr L Green	Adelaide Hills Council (via Zoom)
Cr M Stock	City of Norwood Payneham & St Peters
Ms E Hinchey	Independent Member
Ms S Di Blasio	Independent Member

IN ATTENDANCE

Mr R Gregory	General Manager
Ms K Vandermoer	Finance & Executive Administration Officer

3. APOLOGIES

Mr F Bell	Independent Chairperson
Mr J Jovicevic	Dean Newberry Partners

4. CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES – 21 APRIL 2021

Moved Ms Di Blasio that the Minutes of the previous meeting held on Wednesday 21 April 2021 be received and noted.

Seconded Ms Hinchey

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil

7. QUESTIONS WITHOUT NOTICE

Nil

8. REPORTS

8.1 FINANCIAL REPORT – YEAR TO DATE (MAY 2021)

RECOMMENDATION

Moved Cr Green that the Committee recommend that the Report is received and noted, noting that management will prepare a response to questions raised.

Seconded Ms E Hinchey

Carried

8.2 DRAFT 2021/22 ANNUAL BUSINESS PLAN AND BUDGET

RECOMMENDATION

Moved Ms Hinchey that the Committee recommends an unamended draft 2021/22 Annual Business Plan and Budget, as presented in Attachment A and noting that management will confirm accuracy of the adopted budget figure, is presented to the Board for endorsement.

Seconded Ms Di Blasio

Carried

8.3 EXTERNAL AUDITOR INTERIM REPORT

RECOMMENDATION

Moved Ms Hinchey that the Committee note and receive the Report and recommend to Management that a Leave Policy be implemented.

Seconded Cr Green

Carried

8.4 POLICY REVIEW SCHEDULE

RECOMMENDATION

Moved Cr Green that That the Committee:

1. Notes and receives the Report and the Policy Review Schedule, as presented in Attachment A, noting that a review of outstanding policies be presented to the next Audit & Risk Committee meeting.
2. Recommends that management consider the development of a Policy Development & Review Framework.

Seconded Ms Di Blasio

Carried

Linda left the meeting at 9:08am.

8.5 WORKPLACE RELATIONSHIP DISCLOSURE POLICY

RECOMMENDATION

Moved Ms Hinchey that the Committee notes the East Waste Workplace Relationships Disclosure Policy, as presented in Attachment A, but queries the necessity of a standalone policy, and expresses concern regarding the day-to-day management of the policy.

Seconded Ms Di Blasio`

Carried

8.6 EQUAL OPPORTUNITY POLICY

RECOMMENDATION

Moved Ms Di Blasio that the Committee notes the East Waste Equal Opportunity Policy, as presented in Attachment A, and recommends that a standalone Sexual Harassment Policy be implemented.

Seconded Ms Hinchey

Carried

9. CONFIDENTIAL REPORTS

Nil

10. OTHER BUSINESS

Nil

11. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting is scheduled to be held on:
TBC

12. CLOSURE OF MEETING

There being no other business the meeting closed at 9:46am.

PRESIDING MEMBER

DATE
