



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

held on Tuesday 21 September 2021 at the Chairman's Boardroom, 7/19 Gouger Street, Adelaide

Meeting opened at 8:00am.

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

| | |
|----------------|---------------------------------------|
| Mr F Bell | Independent Chair |
| Cr L Green | Adelaide Hills Council |
| Cr M Stock | City of Norwood, Payneham & St Peters |
| Ms E Hinchey | Independent Member |
| Ms S Di Blasio | Independent Member |

IN ATTENDANCE

| | |
|-------------------|--|
| Mr R Gregory | General Manager |
| Mr D Maywald | Manager, Business Services |
| Miss K Vandermoer | Finance & Executive Administration Officer |
| Mr D Papa | Bentleys |
| Mr J Palomaria | Bentleys |
| Mr J Jovicevic | Dean Newbery & Partners |

3. APOLOGIES

Nil

4. CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES – 16 JUNE 2021

Moved Cr Green that the Minutes of the previous meeting held on Wednesday 16 June 2021 be received and noted.

Seconded Ms Di Blasio

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil

7. QUESTIONS WITHOUT NOTICE

Nil

8. REPORTS

8.1 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

RECOMMENDATION

Moved Cr Green that the Committee recommends that the draft FY2021 audited Financial Statements as presented in Attachment A, subject to additional wording in Note 7, and the Management Representation Letter as presented in Attachment C, are recommended for presentation to the East Waste Board.

Seconded Ms Di Blasio

Carried

8.2 REGULATION 10 FINANCIAL REPORT

RECOMMENDATION

Moved Cr Stock that the Committee recommend that the Regulation 10 Financial Report as presented in Attachment A, is endorsed for presentation to the East Waste Board.

Seconded Ms Hinchey

Carried

8.3 DRAFT SEXUAL HARRASSMENT POLICY

RECOMMENDATION

Moved Cr Stock that the Committee:

1. Notes and accepts the Draft Sexual Harassment Policy as presented in Attachment A, and recommends for presentation to the East Waste Board.
2. Recommends that should any relevant legislative changes arise prior to the nominated review date, the policy is revised and presented back to the Committee and Board.

Seconded Ms Hinchey

Carried

8.4 CHARTER REVIEW

RECOMMENDATION

Moved Cr Green that the Committee notes and receives the report and presentation.

Seconded Ms Hinchey

Carried

Mr Jovicevic left the meeting at 8:58am.

9. CONFIDENTIAL REPORTS

9.1 TENDER ASSESSMENT

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Ms Di Blasio

Carried

Cr Green left the meeting at 9:13am.

9.2 CONTRACT UPDATE (VERBAL)

Ms Hinchey declared a perceived conflict of interest in the matter, due to her position on the Audit Committee of Southern Region Waste Resource Authority.

Ms Hinchey declared a perceived conflict of interest in the matter, due to her position on the Audit Committee of City of Burnside.

Mr Gregory provided the Committee with a verbal update on the progression of two contract matters.

9.3 ENTERPRISE AGREEMENT UPDATE (VERBAL)

Mr Gregory provided the committee with an update regarding the current Enterprise Agreement negotiations.

RECOMMENDATION 1

Moved Ms Hinchey under Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Ms Blasio

Carried

10. OTHER BUSINESS

Nil

11. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting is scheduled to be held on: Tuesday 16 November 2021, at 8:00am, at the Chairman’s Boardroom, Thomson Geer, 7/19 Gouger Street, Adelaide, SA 5000.

12. CLOSURE OF MEETING

There being no other business the meeting closed at 9:40am.

PRESIDING MEMBER

DATE
