



**EASTERN WASTE MANAGEMENT AUTHORITY
SPECIAL BOARD MEETING**

Wednesday 13 April 2022

Notice is hereby given that a special meeting of The Board of the Eastern Waste Management Authority will be held via Zoom on Wednesday 13 April 2022 commencing at 9:00am

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**ROB GREGORY
GENERAL MANAGER**

Acknowledgement of Country

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

EASTERN WASTE MANAGEMENT AUTHORITY

AGENDA

SPECIAL MEETING OF THE BOARD OF MANAGEMENT

Meeting to be held on Wednesday 13 April 2022
commencing at 9.00am via Zoom

1. PRESENT
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES
4. CONFLICTS OF INTEREST
5. CONFIRMATION OF THE MINUTES
RECOMMENDED:
 1. That the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 24 February 2022 be received confirmed, and adopted.
 2. That the Minutes of the Eastern Waste Management Authority Special Board Meeting held on Monday 21 March 2022, be received, confirmed and adopted.
6. MATTERS ARISING FROM THE MINUTES
7. QUESTIONS WITHOUT NOTICE
8. REPORTS
NIL
9. CONFIDENTIAL REPORTS
 - 9.1 *INCOMING MEMBER COUNCIL BUSINESS CASE.....pg.16*
 - 9.2 *CO-MINGLED RECYCLING REVIEW (Verbal Update)*
 - 9.3 *GM CONTRACT (Verbal Update)*
10. OTHER BUSINESS
11. NEXT MEETING OF THE BOARD
The next Ordinary Board Meeting is proposed to be held on:
Thursday 5 May 2022, at the Mayor's Parlour, City of Norwood Payneham & St Peters, 175 The Parade, Norwood
12. CLOSURE OF MEETING

EastWaste

MINUTES OF THE ORDINARY BOARD MEETING OF THE EASTERN WASTE MANAGEMENT AUTHORITY

held on Thursday 24 February 2022, commencing at 5:30pm, at the Mayor's Parlour,
City of Norwood Payneham & St Peters

Meeting opened 5:24pm.

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Directors:

Mr F Bell	Independent Chairperson
Mayor H Holmes-Ross	City of Mitcham
Cr M Stock	City of Norwood Payneham & St Peters
Mr P Di Iulio	Campbelltown City Council
Cr L Green	Adelaide Hills Council
Mr V Cammell	City of Prospect
Cr R Ashby	Corporation of the Town of Walkerville
Cr J Turnbull	City of Burnside

In Attendance:

Mr R Gregory	General Manager
Mr D Maywald	Manager, Business Services
Ms P Foy	Executive Administration Officer
Cr J Carbone	City of Burnside (via Zoom for Item 9.3)

3. APOLOGIES

Mr J Jovicevic	Dean Newbery & Partners
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4. CONFLICTS OF INTEREST

Mr Di Iulio declared a material conflict of interest in item 9.4, due to his position as CEO of Campbelltown City Council, and the interest of East Waste and Campbelltown City Council not necessarily being the same, and therefore he will not participate in any discussion on this matter and will leave the meeting.

Cr Ashby declared a material conflict of interest in item 9.4, due to his position as Elected Member of Corporation of the Town of Walkerville given that although the dispute between Corporation of the Town of Walkerville and Jefferies has been agreed, the Board may wish to have further discussion, and the interests of Corporation of the Town of Walkerville and East Waste may not be the same, he will not participate in any discussion on the matter and will leave the meeting.

5. CONFIRMATION OF THE MINUTES

Moved Cr Green that:

1. The Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 25 November 2021, be received confirmed, and adopted.
2. The Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Tuesday 15 February 2022, be received, confirmed and adopted.

Seconded Mayor Holmes-Ross

Carried

Cr Ashby arrived at 5.29pm

6. MATTERS ARISING FROM THE MINUTES

Noted Mrs Emma Hinchey was appointed Independent Chair of the Audit & Risk Management Committee at the last Committee meeting held on 15 February 2022.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. REPORTS

8.1 FINANCIAL STATEMENTS BUDGET REVIEW TWO

RECOMMENDATION

Moved Mr Cammell that the Board:

1. Notes and accepts the forecasted end of year FY2022 result associated with the 2021/22 Budget Review Two.
2. Supports not amending Common Fleet Collection Costs at this point in time and to reconsider at Budget Review Three.

Seconded Mayor Holmes-Ross

Carried

8.2 2022/23 DRAFT ANNUAL PLAN & BUDGET ASSUMPTIONS

RECOMMENDATION

Moved Cr Green that the Board:

1. Endorses the East Waste 2022/23 Annual Plan, as presented in Attachment A;
2. Endorses the associated draft budget and proposed Member Council Fees;
3. Authorises the General Manager to distribute to each Member Council for review and comment, the Draft 2022/23 Annual Plan, as presented in Attachment A, along with the proposed fees.

Seconded Cr Ashby

Carried

Items 9.1, 9.2 and 9.3 were brought forward to accommodate the schedules of members

9.1 MEMBER COUNCIL REQUEST

RECOMMENDATION 1

Moved Cr Stock that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

RECOMMENDATION 3

Moved Cr Stock that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Cammell

Carried

9.2 TENDER ASSESSMENT

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Ashby

Carried

Cr Carbone joined the meeting at 6.02pm

Mr Gregory left the meeting at 6.02pm

Mr Maywald left the meeting at 6.02pm

Ms Foy left the meeting at 6.02pm

9.3 GENERAL MANAGER PERFORMANCE REVIEW

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Ashby

Carried

RECOMMENDATION 3

Moved Cr Stock that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Cammell

Carried

Cr Carbone left the meeting at 6.32pm

Mr Di Iulio left the meeting at 6.32pm

Mr Gregory returned to the meeting at 6.32pm

Mr Maywald returned to the meeting at 6.32pm

Ms Foy returned to the meeting at 6.32pm

8.3 BEHAVIOUR STANDARDS POLICY REVIEW

RECOMMENDATION

Moved Cr Stock that the Board recommends that the draft Behaviour Standards Policy is endorsed and adopted, as presented in Attachment A.

Seconded Cr Ashby

Carried

8.4 AUDIT & RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE

RECOMMENDATION

Moved Mayor Holmes-Ross that the Board:

1. Recommends that the draft Audit & Risk Management Terms of Reference, as presented in Attachment A is endorsed and adopted, with agreed amendments.

2. Endorses a 20% loading be applied to the sitting fee paid to the Independent Chair of the Audit and Risk Management Committee.

Seconded Cr Green

Carried

8.5 TURNING THE TIDE: THE FUTURE OF SINGLE-USE PLASTIC IN SOUTH AUSTRALIA SUBMISSION

RECOMMENDATION

Moved Cr Green that the Board endorses the *Turning the Tide: The future of single use plastic in South Australia submission*, as presented in Attachment A.

Seconded Mayor Holmes-Ross

Carried

8.6 STEWARDSHIP FOR CONSUMER AND OTHER ELECTRICAL AND ELECTRONIC PRODUCTS SUBMISSION

RECOMMENDATION

Moved Cr Ashby that the Board endorses the Stewardship for Consumer and Other Electrical and Electronic Products submission, as presented in Attachment A.

Seconded Cr Turnbull

Carried

8.7 FOOD ORGANICS CAMPAIGN REPORT 2021

RECOMMENDATION

Moved Mr Cammell that the Board notes the Food Organics Campaign Report 2021, as presented in Attachment A.

Seconded Mayor Holmes-Ross

Carried

8.8 ANNUAL PLAN PROGRESS REPORT

RECOMMENDATION

Moved Cr Green that the report is received and noted.

Seconded Cr Stock

Carried

Cr Ashby left the meeting at 6.52pm

9.4 LEGAL MATTER RESOLUTION

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (h) legal advice;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

RECOMMENDATION 3

Moved Cr Stock that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Turnbull

Carried

9. OTHER BUSINESS

Nil.

10. NEXT MEETING OF THE BOARD

The next Ordinary Board Meeting is scheduled to be held on Thursday 5 May 2022, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

11. CLOSURE OF MEETING

There being no further business the meeting closed at 7.02pm

DATE: _____

CHAIRPERSON: _____