



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

held on Tuesday 15 February 2022 in the Boardroom, Thomson Geer,
7/19 Gouger Street, Adelaide

Meeting opened at 8:05am, with General Manager Rob Gregory chairing the commencement of the meeting due to Board endorsed membership and Chair changes.

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Mr F Bell	Independent Board Chair
Mrs E Hinchey	Independent Member/Chair (following Item 8.1)
Cr L Green	Adelaide Hills Council

IN ATTENDANCE

Mr R Gregory	General Manager (Chair until conclusion of Item 8.1)
Mr D Maywald	Manager, Business Services
Ms P Foy	Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners

3. APOLOGIES

Ms S Di Blasio	Independent Member
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4. CONFLICTS OF INTEREST

Nil.

5. CONFIRMATION OF THE MINUTES – 16 November 2022

Moved Mr Bell that the Minutes of the previous meeting held on Tuesday 16 November 2021 be received and noted.

Seconded Cr Green

Carried

Moved Mr Bell that the Confidential Minutes of the previous meeting held on Tuesday 16 November 2021 be received and noted.

Seconded Cr Green

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. REPORTS

8.1 AUDIT & RISK COMMITTEE CHAIR APPOINTMENT

RECOMMENDATION

1. Moved Cr Green that the Audit & Risk Management Committee nominates Mrs Hinchey as the East Waste Audit & Risk Management Committee Chair for the 2022 calendar year.
2. Moved Cr Green that Clause 11 of the Audit and Risk Management Committee Terms of Reference be amended to clarify that it is the Chairperson of the Board, not the Chairperson of the Committee, that is excluded from receiving a sitting fee.
Seconded Mr Bell **Carried**

8.2 FINANCIAL STATEMENTS – BUDGET REVIEW TWO

RECOMMENDATION

Moved Mr Bell that the Committee notes and accepts the forecasted end of year FY2022 result associated with the 2021/22 Budget Review Two and recommends to the Board for endorsement.

Seconded Cr Green

Carried

Mr Jovicevic left the meeting at 8.39am

8.3 2022/23 DRAFT ANNUAL PLAN & BUDGET ASSUMPTIONS

RECOMMENDATION

Moved Mr Bell that the 2022/23 Draft Budget Key Assumptions as amended, including increasing CPI to 3.5%, are noted and supported for presentation to the Board.

Seconded Cr Green

Carried

8.4 BEHAVIOUR STANDARDS POLICY REVIEW

RECOMMENDATION

Moved Cr Green that the Committee notes and receives the Report and the Policy Review Schedule.

Seconded Mr Bell

Carried

9. CONFIDENTIAL REPORTS

9.1 TENDER EVALUATION

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act 1999 the East Waste Audit & Risk Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Bell

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Bell

Carried

9.2 VERBAL UPDATE: CONTRACTS

RECOMMENDATION 1

Moved Mr Bell that pursuant to Section 90(2) and (3) of the Local Government Act 1999 the East Waste Audit & Risk Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

- (h) legal advice.

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Green

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that the discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Bell

Carried

9.3. VERBAL UPDATE: GM PERFORMANCE REVIEW UPDATE

RECOMMENDATION 1

Moved Mr Bell that pursuant to Section 90(2) and (3) of the Local Government Act 1999 the East Waste Audit & Risk Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the East Waste Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Green

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that the discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr Bell

Carried

10. OTHER BUSINESS

Nil.

11. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting is proposed to be held on: Wednesday 27 April 2022, at 8:00am, in the Chairman’s Boardroom, Thomson Geer, 7/19 Gouger Street, Adelaide.

12. CLOSURE OF MEETING

There being no other business the meeting closed at 10:04am.

PRESIDING MEMBER

DATE
