



**MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE
OF THE EASTERN WASTE MANAGEMENT AUTHORITY**

held on Tuesday 13 September 2022 in the Boardroom, Thomson Geer,
7/19 Gouger Street, Adelaide

Meeting opened at 8.00am

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Mrs E Hinchey	Independent Member/Chair
Mr F Bell	Independent Board Chair
Ms S Di Blasio	Independent Member

IN ATTENDANCE

Mr R Gregory	General Manager
Mr D Maywald	Manager, Business Services
Ms P Foy	Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners
Mr David Papa	Bentleys (External Auditors)
Ms Kasia Prus	Bentleys (External Auditors)

3. APOLOGIES

Cr L Green	Adelaide Hills Council
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4. CONFLICTS OF INTEREST

Nil.

5. CONFIRMATION OF THE MINUTES – 5 August 2022

Moved Ms Di Blasio that the Minutes of the previous meeting held on Friday 5 August 2022 be received and noted.

Seconded Mr Bell

Carried

Moved Mr Bell that the Confidential Minutes of the previous meeting held on Friday 5 August 2022 be received and noted.

Seconded Ms Di Blasio

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. REPORTS

8.1 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

RECOMMENDATION 1

Moved Ms Di Blasio that the Committee:

1. Recommends that the draft FY2022 audited Financial Statements as presented in Attachment A and Management Representation Letter as presented in Attachment C are presented to the East Waste Board; subject to the amended draft FY2022 audited Financial Statements being circulated to the Audit & Risk Committee. The amendments include updates to Note 1 and Note 13.
2. Notes the draft Independent Audit Findings Report as presented in Attachment B.
3. Would like to review risk to key personnel, the terms of engagement of Mr Jovicevic and who is responsible for producing the financial reports.

Seconded Mr Bell

Carried

Mr Gregory, Mr Maywald, Mr Jovicevic and Ms Foy left the meeting at 8.10am

Mr Gregory, Mr Maywald, Mr Jovicevic and Ms Foy returned to the meeting at 8.20am

Mr Papa and Ms Prus left the meeting at 8.20am

8.2 REGULATION 10 FINANCIAL REPORT

RECOMMENDATION

Moved Ms Di Blasio that the Committee recommends that the Regulation 10 Financial Report as presented in Attachment A is endorsed for presentation to the East Waste Board.

Seconded Mr Bell

Carried

8.3 FY23 ANNUAL PLAN (revised) ENDORSEMENT

RECOMMENDATION

Moved Mr Bell that the Committee recommends that the draft 2022/23 Annual Business Plan (revised) and Budget, as presented in Attachment A, is presented to the Board for endorsement.

Seconded Ms Di Blasio

Carried

8.4 ANNUAL REPORT

RECOMMENDATION

Moved Ms Di Blasio that the Committee recommends that the 2021 / 2022 Annual Report is endorsed for presentation to the East Waste Board.

Seconded Mrs Hinchey

Carried

8.5 AUDITOR GENERAL'S REPORT – MANAGEMENT OF KERBSIDE WASTE SERVICES

RECOMMENDATION

Moved Mr Bell that the Committee notes and receives the Auditor General's Report – Management of Kerbside Waste Services.

Seconded Ms Di Blasio

Carried

Mr Jovicevic left the meeting at 8.33am

9. CONFIDENTIAL REPORTS

9.1 CONTRACT UPDATE

RECOMMENDATION 1

Moved Mr Bell that pursuant to Section 90(2) and (3) of the Local Government Act 1999 the East Waste Audit & Risk Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Ms Di Blasio

Carried

RECOMMENDATION 3

Moved Mr Bell that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Audit & Risk Committee orders that the attachment and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Ms Di Blasio

Carried

10. OTHER BUSINESS

10.1 INDEPENDENT AUDIT AND RISK COMMITTEE MEMBER VACANCY

Mr Gregory provided a verbal update.

10.2 RECYCLING CONTRACT

Mr Gregory provided a verbal update.

11. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting is to be held on: 25 October 2022, commencing 8:00am, in the Boardroom, Thomson Geer, 7/19 Gouger Street, Adelaide.

12. CLOSURE OF MEETING

There being no other business the meeting closed at 9.05am

PRESIDING MEMBER

DATE
