



**MINUTES OF THE ORDINARY BOARD MEETING OF THE
EASTERN WASTE MANAGEMENT AUTHORITY**

held on Thursday 3 November 2022, commencing at 5:30pm, at the Mayor's Parlour,
City of Norwood Payneham & St Peters

Meeting opened 5:30pm.

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Directors:

Mr F Bell	Independent Chairperson
Mayor H Holmes-Ross	City of Mitcham
Cr M Stock	City of Norwood, Payneham & St Peters
Cr L Green	Adelaide Hills Council
Mr S Dilena	City of Prospect
Cr R Ashby	Corporation of the Town of Walkerville
Cr J Turnbull	City of Burnside
Mr P Tsokas	City of Unley (Proxy)

In Attendance:

Mr R Gregory	General Manager
Mr D Maywald	Manager, Business Services
Ms K Vandermoer	Finance & Executive Administration Officer
Ms P Foy	Executive Administration Officer

3. APOLOGIES

Mr P Di Iulio	Campbelltown City Council
Mr C Malak	City of Unley

4. CONFLICTS OF INTEREST

Mr Bell declared a perceived conflict of interest in Item 9.2 due to a professional relationship with one of the tenderers.

Cr Green declared a material conflict of interest in Item 8.6, as a candidate for the independent position of Independent Audit and Risk Committee Member, and will excuse herself from discussion and decision making.

5. CONFIRMATION OF THE MINUTES

1. Moved Cr Green that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Monday 26 September 2022, be received confirmed, and adopted.
Seconded Mayor Holmes-Ross **Carried**
2. Moved Cr Green that the Confidential Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Monday 26 September 2022, be received confirmed, and adopted.
Seconded Mr Dilena **Carried**
3. Moved Cr Green that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Tuesday 25 October 2022, be received, confirmed and adopted.
Seconded Mr Bell **Carried**

6. MATTERS ARISING FROM THE MINUTES

Nil

7. QUESTIONS WITHOUT NOTICE

Nil

8. REPORTS

8.1 FINANCIAL STATEMENTS BUDGET REVIEW ONE

Moved Cr Stock that the Board notes and accepts the forecasted end of year FY2023 result associated with the 2022/23 Budget Review One.

Seconded Cr Turnbull **Carried**

8.2 TREASURY MANAGEMENT PERFORMANCE REPORT

Moved Cr Green that the Board notes and receives the Treasury Management Performance Report for 2022 as presented in Attachment A.

Seconded Cr Ashby **Carried**

8.3 POLICY REVIEW SCHEDULE

Moved Mr Tsokas that the Board notes and receives the Report and the Policy Review Schedule, as presented in Attachment A.

Seconded Mayor Holmes-Ross **Carried**

8.4 RISK MANAGEMENT SYSTEM REVIEW

Moved Mr Tsokas that the Board notes and acknowledges the proposed scope of works timeframe associated with reviewing the Risk Management Policy, Framework and Register, with a progress update be provided at the 23 February 2023 Board Meeting.

Seconded Mayor Holmes-Ross **Carried**

8.5 COMPLAINT HANDLING POLICIES REVIEW

Moved Cr Turnbull that the Board directs Administration to review and amend the Complaint Handling policies in light of the Board discussions (including better definition of what constitutes a complaint) and present at the February 2023 Board meeting.

Seconded Mr Dilena

Carried

Cr Green left the meeting at 6.10pm

8.6 APPOINTMENT OF AUDIT & RISK COMMITTEE INDEPENDENT MEMBERS

Moved Cr Stock that the Board:

1. Endorses the appointment of Ms Linda Green as an Independent Member of the East Waste Audit and Risk Management Committee, commencing in February 2023 for a two-year term.
2. Endorses the re-appointment of Ms Emma Hinchey as an Independent Member of the East Waste Audit and Risk Management Committee, for a second two-year term, commencing in December 2022.

Seconded Mayor Holmes-Ross

Carried

A Division was called.

For: Mr Bell, Mayor Holmes-Ross, Cr Stock, Cr Ashby, Mr Tsokas, Mr Dilena

Against: Cr Turnbull

Cr Green returned to the meeting at 6.26pm

8.7 ANNUAL PLAN PROGRESS REPORT

Moved Mr Tsokas that the report be received and noted.

Seconded Mayor Holmes-Ross

Carried

8.8 2023 PROPOSED MEETING SCHEDULE

Moved Mr Dilena that the Board receives and notes the report with a future amendment to include the location of the meetings within the report.

Seconded Mayor Holmes-Ross

Carried

9. CONFIDENTIAL REPORTS

9.1 CONTRACT RENEWAL

Moved Cr Green that Pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Turnbull

Carried

Moved Cr Ashby that the Board endorses that Goodyear & Dunlop Tyres Australia Pty Ltd be awarded a contract extension for a period of two (2) years.

Seconded Cr Green

Carried

9.2 CONTRACT ASSESSMENT

Moved Cr Green that Pursuant to Section 90(2) and (3) of the Local Government Act 1999, the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Ashby

Carried

Moved Cr Ashby that the Board authorises the General Manager to enter into a contractual agreement with Dean Newbery & Partners, for the provision of Accountancy Services for a period of three (3) years with an option to extend for an additional two (2) years.

Seconded Cr Green

Carried

Moved Mr Dilena that Under Section 91(7) and (9) of the Local Government Act 1999, the East Waste Board orders that the report, attachment and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Green

Carried

10. OTHER BUSINESS

10.1 Outgoing Board Members

The Chair on behalf of the Board thanked the outgoing Board Members – Cr Ashby, Cr Stock and Cr Green for their contribution and wished nominating Councillors all the best for the upcoming elections.

11. NEXT MEETING OF THE BOARD

The next Ordinary Board Meeting is scheduled to be held on Thursday 23 February 2023, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

12. CLOSURE OF MEETING

There being no further business the meeting closed at 6.54pm

DATE: _____

CHAIRPERSON: _____