



**MINUTES OF THE ORDINARY BOARD MEETING OF THE
EASTERN WASTE MANAGEMENT AUTHORITY**

held on Thursday 22 June 2023, commencing at 5:30pm, at the Mayor's Parlour,
City of Norwood Payneham & St Peters

Meeting opened at 5:31pm

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Directors:

Mr F Bell	Independent Chairperson
Cr L Huxter	Adelaide Hills Council
Cr Ted Jennings	City of Burnside
Mr P Di Iulio	Campbelltown City Council
Mayor H Holmes-Ross	City of Mitcham
Cr C Clutterham	City of Norwood, Payneham & St Peters
Mr S Dilena	City of Prospect
Mayor M Jones	Corporation of the Town of Walkerville
Mr C Malak	City of Unley

In Attendance:

Mr J Jovicevic	Dean Newbery & Partners
Mr M Rawson	Rawtec
Mr R Gregory	General Manager
Mr D Maywald	Manager Business Services
Ms Megan Bekesi	Leader of Education and Promotions

3. APOLOGIES

Nil.

Cr Jennings arrived at 5:36pm

Mayor Jones arrived at 5:40pm

4. CONFLICTS OF INTEREST

Mr Gregory declared a perceived conflict of interest in Item 10.1 due to his position as a Board Member of KESAB Environmental Solutions.

5. CONFIRMATION OF THE MINUTES

1. Moved Cr Clutterham that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 4 May 2023, be received confirmed, and adopted.

Seconded Mayor Holmes-Ross

Carried

2. Moved Mr Bell that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Tuesday 13 June 2023, be received, confirmed and adopted.

Seconded Mr Dilena

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. PRESENTATIONS

8.1 ACCU PRESENTATION

Presentation by Mr Mark Rawson, Managing Director, Rawtec

8.2 FOGO TRIALS

Presentation by Mr Rob Gregory, General Manager, East Waste

8.3 2022/23 EDUCATION DELIVERY

Presentation by Ms Megan Bekesi, Leader of Education and Promotions, East Waste

9. REPORTS

9.1 ANNUAL PLAN & BUDGET ENDORSEMENT

Moved Mr Dilena that the Board:

1. Endorses the 2023/24 Annual Business Plan and Budget as amended in Attachment A, inclusive of all projects and expenditure.
2. Authorises East Waste to apply and borrow funds up to \$2,155,000 for the budgeted replacement of up to five (5) Collection Vehicles as identified within East Waste's Fleet Asset Management Plan 2020-2030, the replacement of operational motor vehicles and minor facility improvements.
3. The Board authorises the Chair & General Manager to execute required loan documentation and the affixation of the common seal on behalf of East Waste.

Seconded Cr Clutterham

Carried

9.2 LONG TERM FINANCIAL PLAN

Moved Mr Malak that the Board endorses the 2024-2033 Long Term Financial Plan as a key strategic planning document and for distribution to Member Councils.

Seconded Cr Huxter

Carried

9.3 STRATEGIC RISK MANAGEMENT PLAN UPDATE

Moved Cr Clutterham that the Board notes and receives the report.

Seconded Mr Di Iulio

Carried

9.4 COMPLAINTS POLICY

Moved Cr Jennings that the Board endorses the Compliant Handling Policy, as presented in Attachment A.

Seconded Mayor Holmes-Ross

Carried

9.5 ANNUAL EDUCATION SUMMARY

Moved Cr Huxter that the Board notes and receives the report.

Seconded Cr Jennings

Carried

9.6 BOARD AND AUDIT & RISK MANAGEMENT COMMITTEE PERFORMANCE EVALUATION FRAMEWORK

Moved Mr Di Iulio that the Board:

1. Endorses the Board and Audit & Risk Management Committee Performance Evaluation Framework, and Evaluation forms as presented in Attachment A & B.
2. Requests Administration engage a consultant to collate the evaluation feedback and roll out the process in the new calendar year.

Seconded Mayor Jones

Carried

9.7 AUSTRALIAN CARBON CREDIT UNIT INVESTIGATION REPORT

Moved Mayor Holmes-Ross that the Board notes and receives the Investigation of Australian Carbon Credit Units Report, as presented in Attachment A.

Seconded Cr Jennings

Carried

Cr Clutterham left the meeting at 7:29pm

Cr Clutterham returned to the meeting at 7:32pm

9.8 JOINT AUDIT & RISK MANAGEMENT COMMITTEE PLANNING SESSIONS

Moved Mayor Jones that the Board notes and receives the report.

Seconded Mayor Holmes-Ross

Carried

9.9 ANNUAL CALENDAR

Moved Mayor Jones that the Board notes the East Waste Annual Reporting Calendar, as presented in Attachment A.

Seconded Cr Clutterham

Carried

9.10 ANNUAL PLAN PROGRESS REPORT

Moved Cr Huxter that the report be received and noted.

Seconded Cr Jennings

Carried

10. CONFIDENTIAL REPORTS

Mr Gregory left the meeting at 7.34pm

Mr Jovicevic left the meeting at 7:34pm

10.1 EXTERNAL EDUCATION CONTRACT

Moved Cr Jennings that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Board, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr Di Iulio

Carried

Moved Cr Jennings that the Board authorises the General Manager to enter into a contractual agreement with KESAB Environmental Solutions, for the provision Waste & Recycling Education for a period of three (3) years with an option to extend for an additional two (2) years.

Seconded Mr Di Iulio

Carried

Moved Cr Jennings that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the report, attachment, discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Mr Gregory returned to the meeting at 7.42pm

10.2 REVIEW OF CONFIDENTIAL ORDERS

Moved Cr Clutterham that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Board, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which –

- (i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and
- (ii) would, on balance, be contrary to the public interest;

and the Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Jones

Carried

Moved Cr Clutterham that the Board having read and considered the remaining Confidential Orders as presented in Attachment A are satisfied and endorse the retention of items numbered, 1, 2, 3, 4, 5, 6, 8, 19, 21, 24, 26, 28, 29, 30 remain in confidence for a period not exceeding twelve (12) months.

Seconded Mayor Jones

Carried

Moved Cr Clutterham that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that Attachment A to the Report, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

11. OTHER BUSINESS

11.1 GENERAL MANAGER LEAVE

General Manager advised of upcoming leave period.

12. NEXT MEETING OF THE BOARD

The next Ordinary Board Meeting is scheduled to be held on Thursday 21 September 2023, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

13. CLOSURE OF MEETING

There being no further business the meeting closed at 7:50pm

DATE: _____

CHAIRPERSON: _____