



**MINUTES OF THE ORDINARY BOARD MEETING OF THE
EASTERN WASTE MANAGEMENT AUTHORITY**

held on Thursday 21 September 2023, commencing at 5:30pm, at the Mayor's Parlour,
City of Norwood Payneham & St Peters

Meeting opened at 5:32pm

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Directors:

Mr F Bell	Independent Chairperson
Cr L Huxter	Adelaide Hills Council
Cr Ted Jennings	City of Burnside
Mayor H Holmes-Ross	City of Mitcham
Mayor M Jones	Corporation of the Town of Walkerville
Mr C Malak	City of Unley

In Attendance:

Mr J Jovicevic	Dean Newbery & Partners
Mr D Frances	Bentleys
Mr R Gregory	General Manager
Mr D Maywald	Manager, Business Services
Mr B Krombholz	Manager, Operational Services
Ms K Vandermoer	Coordinator Finance & Strategic Projects

3. APOLOGIES

Mr S Dilena	City of Prospect
Cr C Clutterham	City of Norwood, Payneham & St Peters
Mr P Di Iulio	Campbelltown City Council

4. CONFLICTS OF INTEREST

Mr Bell, declared a conflict of interest with respect to Item 9.4 and advised he would remove himself from the meeting while the matter was discussed and voted upon.

5. CONFIRMATION OF THE MINUTES

1. Moved Mr Malak that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 22 June 2023, be received confirmed, and adopted.

Seconded Cr Jennings

Carried

2. Moved Cr Huxter that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Tuesday 12 September 2023, be received, confirmed and adopted.

Seconded Cr Jennings

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. PRESENTATIONS

Nil

9. REPORTS

9.1 AUDITED FINANCIAL STATEMENTS

Moved Mayor Jones that the Board:

1. Receives and notes the draft Independent Audit Findings Report as presented in Attachment B.
2. Receives and notes the draft FY2023 audited Financial Statements as presented in Attachment A, and Management Representation Letter as presented in Attachment D.
3. Authorises the Chairman and General Manager to sign the Financial Statements as presented in Attachment A and provide to Member Councils.

Seconded Cr Jennings

Carried

Mr Frances left the meeting at 5:38pm

Mayor Holmes-Ross arrived at 5:38pm

9.2 REGULATION 10 FINANCIAL REPORT 2023

Moved Cr Jennings that the Board endorses the Regulation 10 Financial Report as presented in Attachment A.

Seconded Mayor Holmes-Ross

Carried

9.3 ANNUAL REPORT 2022/2023

Moved Cr Huxter that the Board endorses the 2022/2023 East Waste Annual Report as presented in Attachment A, with the inclusion of signed Financial Statements, and authorises East Waste's General Manager to present to Member Councils.

Seconded Mayor Holmes-Ross

Carried

Mr Bell appointed Mayor Holmes-Ross to Chair the meeting in his absence.

Mr Jovicevic left the meeting at 5:41pm

Mr Bell left the meeting at 5:41pm

9.4 RE-APPOINTMENT OF INDEPENDENT CHAIRPERSON

Moved Mayor Jones that the Board:

1. Supports the re-appointment of Mr Fraser Bell as the Independent Chair of the East Waste Board for a further three-year term, effective from January 2024.
2. Instructs the General Manager to formally write to each Member Council seeking their approval to re-appoint Mr Fraser Bell as the Independent Chair of the East Waste Board for a further three-year period.
3. Confirms the remuneration of the role to be set at \$26,000 per annum.

Seconded Cr Huxter

Carried

Mr Bell returned to the meeting at 5:44pm

9.5 REGULATION FOR SMALL ELECTRICAL PRODUCTS AND SOLAR PHOTOVOLTAIC SYSTEM WASTE

Moved Cr Jennings that the Board notes the Submission, as presented in Attachment A, to the Australian Government Discussion paper regarding the regulation for small electrical products and solar photovoltaic system waste.

Seconded Mayor Holmes-Ross

Carried

9.6 ANNUAL REPORTING CALENDAR

Moved Mayor Holmes-Ross that the Board notes the East Waste Annual Reporting Calendar, as presented in Attachment A.

Seconded Cr Jennings

Carried

9.7 ANNUAL PLAN PROGRESS REPORT

Moved Cr Huxter that the Board notes and receives the report.

Seconded Cr Jennings

Carried

9.8 FOGO UPDATE

Moved Mayor Holmes-Ross that the Board notes the verbal report provided by Mr Gregory.

Seconded Cr Jennings

Carried

10. CONFIDENTIAL REPORTS

10.1 STAFF MATTER

Moved Cr Jennings that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the Board, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which—

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the Authority is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Authority;

and the Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

Moved Cr Jennings that under Section 91(7) and (9) of the Local Government Act 1999 the Board orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mayor Holmes-Ross

Carried

11. OTHER BUSINESS

Nil.

12. NEXT MEETING OF THE BOARD

The next Ordinary Board Meeting is scheduled to be held on Thursday 23 November 2023, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

13. CLOSURE OF MEETING

There being no further business the meeting closed at 6:29pm

DATE: _____

CHAIRPERSON: _____