

EastWaste

MINUTES OF THE MEETING OF THE AUDIT & RISK MANAGEMENT COMMITTEE OF THE EASTERN WASTE MANAGEMENT AUTHORITY

held on Wednesday 21 February 2024 in the Boardroom, Dean Newbery & Partners,
214 Melbourne Street, North Adelaide

The Chair declared the meeting open at 8.02 am.

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRESENT

Mrs E Hinchey	Independent Member/Chair
Mr F Bell	Independent Board Chair (via Zoom)
Mr P Di Iulio	Board Member
Ms L Green	Independent Member

IN ATTENDANCE

Mr R Gregory	General Manager
Mr D Maywald	Manager Business Services
Ms K Vandermoer	Coordinator Finance & Strategic Projects
Ms V Davidson	Executive Administration Officer
Mr J Jovicevic	Dean Newbery & Partners
Mr D Lambert	Local Government Finance Authority

3. APOLOGIES

Nil.

4. CONFLICTS OF INTEREST

The following disclosures of interest were made:

Item	Type of Conflict	Person
Item 9.2	Section 120	Mr J Jovicevic
Item 10.2	General	Ms L Green

5. CONFIRMATION OF THE MINUTES – 14 November 2023

Moved Ms L Green that the Minutes of the previous meeting of the Audit and Risk Management Committee, held on 14 November 2023, be confirmed as a true and correct record.

Seconded Mr P Di Iulio.

Carried

6. MATTERS ARISING FROM THE MINUTES

Nil.

7. QUESTIONS WITHOUT NOTICE

Nil.

8. PRESENTATIONS

8.1 LGFA INTRO & PRODUCT OVERVIEW (Local Government Finance Authority)

Presentation by Mr Davin Lambert, CEO, Local Government Finance Authority.

Mr Lambert left the meeting at 8.42am.

8.2 REVIEW OF EAST WASTE BORROWINGS & ADMINISTRATION FEE

Presentation by Mr John Jovicevic, Dean Newbery & Associates and Ms K Vandermoer, East Waste.

9. REPORTS

9.1 FINANCIAL REPORT – FY24 BUDGET REVIEW TWO

Moved Mr P Di Iulio that the Audit and Risk Management Committee notes and accepts the end of year FY2024 result associated with the 2023/24 Budget Review Two and recommends to the East Waste Board for endorsement.

Seconded Ms L Green

Carried

9.2 DRAFT 2024/25 ANNUAL PLAN & BUDGET

Mr J Jovicevic declared a section 120 interest in relation to this matter as his wife is employed by Leedwell.

Moved Ms L Green that the Audit and Risk Management Committee:

1. Notes and approves the draft 2024/25 Annual Plan for presentation to the East Waste Board.
2. The draft 2024/25 Draft Budget Key Assumptions are noted and supported for presentation to the East Waste Board.

Seconded Mr P Di Iulio

Mr F Bell left the meeting at 9.30am.

Carried

Mr J Jovicevic left the meeting at 9.32am.

9.3 RISK MANAGEMENT POLICY AND STRATEGIC RISK REGISTER

Moved Mr P Di Iulio that the Audit and Risk Management Committee recommends that:

1. The East Waste Risk Management Policy, as presented in Attachment A, is endorsed for presentation to the East Waste Board; and,
2. The East Waste Strategic Risk Summary Document, as presented in Attachment B, is noted and endorsed for presentation to the East Waste Board.

Seconded Ms L Green

Carried

9.4 INDEPENDENT COMMITTEE MEMBER APPOINTMENT

Moved Ms L Green that the Audit and Risk Management Committee recommends to the East Waste Board to reappoint Ms Sandra Di Blasio as an Independent Member of the Committee for a third consecutive 2 year term, commencing on 1 March 2024 and ceasing on 28 February 2026.

Seconded Mr P Di Iulio

Carried

9.5 INDEPENDENT BOARD CHAIR REAPPOINTMENT

Moved Mr P Di Iulio that the Audit and Risk Management Committee notes and receives the report titled Independent Board Chair Reappointment.

Seconded Ms L Green

Carried

9.6 REVIEW OF BULLYING AND HARASSMENT POLICY

Moved Ms L Green that the Audit and Risk Management Committee notes and recommends the revised draft Bullying and Harassment Policy, as presented in Attachment A, for presentation to the East Waste Board.

Seconded Mr P Di Iulio

Carried

9.7 ANNUAL REPORTING CALENDAR

Moved Mr P Di Iulio that the Audit and Risk Management Committee notes the East Waste Annual Reporting Calendar, as presented in Attachment A.

Seconded Ms L Green

Carried

10. CONFIDENTIAL REPORTS

10.1 CONFIDENTIAL EXTERNAL AUDITORS CONTRACT

RECOMMENDATION 1

Moved Ms Green that:

1. pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the East Waste Audit and Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit and Risk Management Committee will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Audit and Risk Management Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the /discussion/consideration of the information confidential.

Seconded Mr P Di Iulio

Carried

RECOMMENDATION 3

Moved Ms L Green that in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the East Waste Audit and Risk Management Committee orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr P Di Iulio

Carried

10.2 CONFIDENTIAL EAST WASTE BUSINESS OPERATIONS CENTRE CONSIDERATIONS

Ms L Green declared a general conflict of interest in relation to this matter as her son in law works for Superior Pak. Ms Green stated that she would remain in the room, and vote on the matter.

RECOMMENDATION 1

Moved Mr P Di Iulio that:

1. pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the East Waste Audit and Risk Management Committee orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Audit and Risk Management Committee will receive, discuss and consider:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest;*

and the East Waste Audit and Risk Management Committee is satisfied that, the principle that the meeting be open to the public, has been outweighed by the need to keep the /discussion/consideration of the information confidential.

Seconded Ms L Green

Carried

RECOMMENDATION 3

Moved Mr P Di Iulio that in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the East Waste Audit and Risk Management Committee orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Ms L Green

Carried

Ms L Green voted in the affirmative in this matter.

11. OTHER BUSINESS

Nil.

12. NEXT MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE

The next Audit and Risk Management Committee Meeting is to be held on: Tuesday 23 April 2024, commencing 8:00am, in the Boardroom, Thomson Geer, 7/19 Gouger Street, Adelaide.

13. CLOSURE OF MEETING

There being no other business the meeting was closed at 9.45am.

PRESIDING MEMBER

DATE
