



**MINUTES OF THE ORDINARY BOARD MEETING OF THE  
EASTERN WASTE MANAGEMENT AUTHORITY**

held on Thursday 29 February 2024, commencing at 5:30pm, at the Mayor's Parlour,  
City of Norwood Payneham & St Peters

Meeting opened at 5.30pm

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. PRESENT**

**Directors:**

Mr F Bell	Independent Chairperson
Cr L Huxter	Adelaide Hills Council
Cr Ted Jennings	City of Burnside
Mayor M Jones	Corporation of the Town of Walkerville
Mr C Malak	City of Unley
Mr S Dilena	City of Prospect
Mr A Wiguna	Campbelltown City Council (Proxy)

**In Attendance:**

Mr J Jovicevic	Dean Newbery & Partners
Mr R Gregory	General Manager
Mr D Maywald	Manager, Business Services
Ms V Davidson	Executive Assistant

**3. APOLOGIES**

Cr C Clutterham	City of Norwood, Payneham & St Peters
Mayor H Holmes-Ross	City of Mitcham
Mr P Di Iulio	Campbelltown City Council

**4. CONFLICTS OF INTEREST**

Nil.

## 5. CONFIRMATION OF THE MINUTES

1. Moved Mayor M Jones that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on Thursday 23 November 2023, be received confirmed, and adopted.

Seconded Mr S Dilena

**Carried**

2. Moved Mayor M Jones that the Minutes of the Eastern Waste Management Authority Audit and Risk Management Committee Meeting held on Wednesday 21 February 2024, be received, confirmed and adopted.

Seconded Mr C Malak

**Carried**

## 6. MATTERS ARISING FROM THE MINUTES

Nil.

## 7. QUESTIONS WITHOUT NOTICE

### 7.1 MAYOR M JONES – IMPACT OF EMPLOYEE PAY RAISES

#### Question

*'What has the impact of the pay raises given to employees been?'*

#### Answer

Mr R Gregory stated that the employee attraction and retention program has been positive as East Waste has been able to minimise the loss of staff to other industries and it has assisted in recruiting five to six (5-6) experienced operators. At the moment we are six (6) drivers up.

## 8. PRESENTATIONS

Nil.

## 9. REPORTS

### 9.1 FINANCIAL REPORT – FY24 BUDGET REVIEW TWO

Moved Cr T Jennings that the East Waste Board notes and accepts the forecasted end of year FY2024 result associated with the 2023/24 Budget Review Two.

Seconded Cr L Huxter

**Carried**

### 9.2 DRAFT 2024/25 ANNUAL PLAN & BUDGET

Mr Gregory provided a short summary presentation on the FY25 Annual Plan.

Moved Mr S Dilena that:

Item 9.2 Draft 2024/2025 Annual Plan & Budget be deferred to a Special Board Meeting to be held within the next two weeks pending further information being provided to the Board Members by the General Manager to clarify the budget increases.

Seconded Mr C Malak

**Carried**

*Mr John Jovicevic the meeting at 6.19pm.*

### **9.3 ANNUAL RISK MANAGEMENT POLICY AND STRATEGIC RISK REGISTER**

Moved Cr L Huxter that the East Waste Board:

1. Adopts the draft Risk Management Policy, as presented in Attachment A; and
2. Notes the East Waste Strategic Risk Summary Document, as presented on page 55 of the agenda to the East Waste Board Meeting held on 29 February 2024.

Seconded Cr T Jennings

**Carried**

### **9.4 AUDIT & RISK MANAGEMENT COMMITTEE INDEPENDENT MEMBER APPOINTMENT**

Moved Mayor M Jones that the East Waste Board reappoints Ms Sandra Di Blasio as an Independent Member of the Audit & Risk Management Committee for a third consecutive two (2) year term, commencing on 1 March 2024 and ceasing on 28 February 2026.

Seconded Cr T Jennings

**Carried**

### **9.5 INDEPENDENT BOARD CHAIR & DEPUTY CHAIR REAPPOINTMENT**

Moved Cr T Jennings

That Item 9.5 Independent Board Chair & Deputy Reappointment be deferred to a Special Board Meeting to be held within the next two weeks in order for the Board members to give due consideration to the nomination process.

Seconded Cr L Huxter

**Carried**

### **9.6 REVIEW OF BULLYING AND HARASSMENT POLICY**

Moved Cr T Jennings that the East Waste Board adopt the revised Bullying & Harassment Policy, as presented in Attachment A subject to the revision date on the Policy being amended to read February 2024.

Seconded Cr L Huxter

**Carried**

### **9.7 SINGLE USE PLASTICS SUBMISSION**

Moved Cr T Jennings that the East Waste Board notes the Turning the Tide: Proposed Single-use and Other Plastic Products Amendment Regulations – 2024 and 2025 submission, as presented in Attachment A.

Seconded Mr S Dilena

**Carried**

### **9.8 ANNUAL REPORTING CALENDAR**

Moved Mayor M Jones that the Board notes the East Waste Annual Reporting Calendar, as presented in Attachment A.

Seconded Mr L Huxter

**Carried**

## 9.9 ANNUAL PLAN PROGRESS REPORT

Moved Cr T Jennings that the East Waste Board receive and note the Annual Plan Progress Report.

Seconded Mr S Dilena

**Carried**

## 9.10 NATIONAL COMPETITION POLICY STATEMENT

Moved Mayor Melissa Jones that the East Waste Board endorse the revised National Competition Policy Statement, as presented in Attachment A.

Seconded Cr Ted Jennings

**Carried**

## 10. CONFIDENTIAL REPORTS

### 10.1 CONFIDENTIAL EXTERNAL AUDITORS CONTRACT

#### RECOMMENDATION 1

Moved Cr L Huxter that:

1. pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the /discussion/consideration of the information confidential.

Seconded Mayor M Jones

**Carried**

#### RECOMMENDATION 3

Moved Mr S Dilena that in accordance with Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr T Jennings

**Carried**

### 10.2 CONFIDENTIAL EAST WASTE BUSINESS OPERATIONS CENTRE CONSIDERATIONS

#### RECOMMENDATION 1

Moved Mayor M Jones that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr L Huxter

**Carried**

### RECOMMENDATION 3

Moved Mr C Malak that in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the East Waste Board orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr S Dilena

**Carried**

## **10.3 CONFIDENTIAL GENERAL MANAGER KEY PERFORMANCE INDICATORS 2023/24**

### RECOMMENDATION 1

Moved Cr T Jennings that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr L Huxter

**Carried**

### RECOMMENDATION 3

Moved Mayor M Jones that in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the East Waste Board orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mr S Dilena

**Carried**

## 11. OTHER BUSINESS

### 11.1 PASSING OF MR RAY PAWA

Mr Gregory noted the passing of long time and highly valued employee Mr Ray Pawa, and outlying his commitment and legacy to East Waste and the impact this has had on the remaining staff.

Moved Mr S Dilena that the East Waste Board acknowledges the sad passing of long time employee Mr Raymond (Ray) Pawa. The Board thanks Ray for his commitment, passion and dedication to East Waste and the wider waste industry.  
Seconded Cr L Huxter **Carried**

### 11.2 EAST WASTE RESPONSE TO PROPOSED LEGISLATIVE CHANGES

Mr Gregory outlined the proposed Bill announced last week on a number of kerbside collection activities and the negative impact it is likely to have on future economic and environmental initiatives for metropolitan Adelaide Councils.

Moved Mr Malak:

1. The Chair of the Eastern Waste Management Authority (East Waste) be authorised to write to the Hon Susan Close MP, Deputy Premier, Minister for Climate, Environment and Water for the purpose of inviting the Minister to attend the East Waste Annual Mayors and Chief Executive Officers (CEOs) meeting to be held on 13 March 2024.
2. The Minister be invited to discuss at this meeting the recent announcements made by the State Government regarding the proposed legislative changes for waste management and in particular, changes proposed to prohibit councils from charging for weekly general waste collection as part of weekly Food Organics Garden Organics (FOGO).
3. The Chair write to all CEO of all East Waste Member Councils informing them of the invitation to the Minister and provide a copy of the letter of invitation.

Seconded Cr T Jennings

**Carried**

## 12. NEXT MEETING OF THE BOARD

The next Ordinary Board Meeting is scheduled to be held on Thursday 2 May 2024, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

## 13. CLOSURE OF MEETING

There being no further business the meeting closed at 7.18pm.

**DATE:** \_\_\_\_\_

**CHAIRPERSON:** \_\_\_\_\_