



**Eastern Waste Management Authority
Ordinary Board Meeting**

Minutes

Thursday 1 May 2025

Minutes

Eastern Waste Management Authority Ordinary Meeting of the Board of Management

Meeting held on Thursday 1 May 2025 commencing at 5.30pm,
at the City of Norwood, Payneham & St Peters, 175 The Parade Norwood.

The Chair, Mr F Bell declared the meeting open at 5.30pm and that a quorum was present.

1. Acknowledgement of country

2. Present

Directors:

Mr F Bell	Independent Chairperson
Cr T Jennings	City of Burnside
Cr P George	City of Mitcham (<i>entered the meeting at 5.33pm</i>)
Mayor M Jones	Corporation of the Town of Walkerville
Mr P Di Iulio	Campbelltown City Council (<i>entered the meeting at 5.33pm</i>)
Mr S Dilena	City of Prospect
Mr C Malak	City of Unley

Deputy Directors:

Mr M Barone	City of Norwood, Payneham & St Peters
Mr J McArthur	Adelaide Hills Council

In Attendance:

Mr D Maywald	Acting General Manager
Ms K Vandermoer	Manager Human Resources & Financial Services
Ms V Davidson	Executive Administration Officer
Mr J Jovicevic	Director, Dean Newbery

3. Apologies

Cr C Clutterham	City of Norwood, Payneham & St Peters
Cr L Huxter	Adelaide Hills Council

4. Conflicts of interest

The following disclosure of interest was made:

Item	Type of Conflict	Person
9.7.1	Material	Mr J McArthur

5. Confirmation of the minutes

5.1 Minutes of the Eastern Waste Management Authority Ordinary Board Meeting

Moved Cr T Jennings that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 27 February 2025 be confirmed as a true and correct record.

Seconded Mr S Dilena

Carried

6. Matters arising from the minutes

Nil.

7. Questions without notice

Nil.

8. Presentations

Financial Model & Strategy Review April 2025 – Interim Report

Bruce Williams

BDO Senior Manager, Advisory, Industrial & Organisational Psychology

Jason Eastwood

BDO Senior Manager, Advisory

Mr Williams and Mr Eastwood left the meeting at 6.36pm.

9. Reports

The Chair sought and was granted leave of the meeting to bring forward item 9.7.1 FOGO Trials Update.

9.7 Acting General Manager Verbal Updates

9.7.1 FOGO Trials Update

Mr J McArthur declared a material interest in this matter as the content of this report relates to his substantive position at Adelaide Hills Council. Mr McArthur left the room and did not participate in the debate, nor did he vote on the matter.

Mr M Barone left the meeting at 6.37pm.

Mr J McArthur left the meeting at 6.38pm.

Mr M Barone returned to the meeting at 6.39pm.

Mr C Malak left the meeting at 7.00pm.

Mr J McArthur returned to the meeting at 7.01pm.

9.1 Financial Report – Budget Review Three

Moved Cr T Jennings that the East Waste Board notes and accepts the amended forecasted end of year FY2025 result associated with the 2024/25 Budget Review Three.

Seconded Mr S Dilena

Carried

9.2 Strategic Risk Register Review

Moved Cr T Jennings that the East Waste Board, having considered the updated Strategic Risk Register (*Attachment B, Item 9.2, Board Meeting 1 May 2025*):

1. Requests that East Waste implement an approach to capturing growth demand forecast information from Constituent Councils annually to inform Annual Plan and Budgets, Asset Management Plans and the Long Term Financial Plan.
2. Notes the updates and adopts the Strategic Risk Register.

Seconded Mr S Dilena

Carried

9.3 Leave Policy

Moved Mr M Barone that the East Waste Board adopts the proposed East Waste Leave Policy as presented (*Attachment A, Item 9.3, Board Meeting. 1 May 2025*) subject to:

1. clause 10.3 of the proposed policy undergoing legal review.
2. a clause stating that medical evidence of entitlement be provided at the time of applying for parental leave.
3. clarification be sought, and a clause included within the policy if relevant, in relation to whether a person having had a stillbirth is eligible for parental leave.

Seconded Cr T Jennings

Carried

9.4 Review of Sale or Disposal of Assets Policy

Moved Cr T Jennings that the East Waste Board adopts the Sale or Disposal of Assets Policy v4.0 (*Attachment B, Item 9.4, East Waste Board Meeting, 1 May 2025*) subject to:

1. *clause 4.16 of the revised policy being amended to read, 'Has reached the end of its useful life in accordance with East Waste's asset service standards.'*
2. *clause 4.2.4.3 of the revised Policy being amended to read, 'If the above process does not yield a favourable result as indicated, a random draw will be conducted at the reserve price, and no further correspondence will be entered into'.*

Seconded Mayor M Jones

Carried

9.5 Review of the Prudential Review Policy

Moved Mr P Di Iulio

1. That the East Waste Board revokes the Prudential Review Policy.
2. That the East Waste Board adopts the Prudential Management Policy (*Attachment B, Item 9.5, East Waste Board Meeting, 1 May 2025*) subject to the following amendments:
 - a. clause 4.2 of the revised Policy being amended to read, 'Project means a new and discrete undertaking or activity that would involve the expenditure of money, deployment of resources, incurring or assuming a liability, or accepting an asset which requires a Prudential Report'.
 - b. clause 7.1 of the revised Policy being amended to read, 'For commercial and non-commercial projects Section 48(1) of the Act may require that a Prudential Report be prepared for the East Waste Board'.

Seconded Mayor M Jones

Carried

9.6 Information Report for May 2025

Moved Cr T Jennings that the East Waste Board receives and notes the Information Report for May 2025.

Seconded Mr S Dilena

Carried

9.7 Acting General Manager Verbal Updates

9.7.2 Service Level Agreement Update

9.7.3 Organics Tender Update

Moved Cr T Jennings that the East Waste Board approves the current contract with Jeffries for the provision of organic waste services be extended at the current contract price plus CPI until 30 September 2025.

Seconded Mr S Dilena

Carried

10 Other Business

Nil.

11. Closure

The Chairperson declared the meeting closed at 7.46pm.

12. Next Meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 26 June 2025, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

These minutes have been signed as a true and correct record of the East Waste East Waste Board Meeting of 1 May 2025.

Chairperson

Date ____/____/____