



**Eastern Waste Management Authority  
Ordinary Audit & Risk Management Committee**

**Minutes**

Wednesday 18 June 2025

# Minutes

## Eastern Waste Management Authority Ordinary Meeting of the Audit & Risk Management Committee

Meeting to be held on Wednesday 18 June 2025 commencing at 8:00am,  
HenderCare, Level 3/81 Flinders Street, Adelaide

The Chair, Mrs E Hinchey, declared the meeting open at 8.06 am and that a quorum was present.

### 1. Acknowledgement of country

### 2. Present

#### Directors:

Mrs E Hinchey	Independent Chairperson
Mr F Bell	East Waste Board Representative ( <i>via MS Teams</i> )
Mr P Di Iulio	East Waste Board Representative

#### In Attendance:

Mr D Maywald	Acting General Manager
Ms K Vandermoer	Manager Human Resources & Financial Services
Ms V Davidson	Executive Administration Officer
Ms K Peake	UHY Haines Norton
Mr D Nazzari	UHY Haines Norton
Mr T Muhlhausler	Galpins ( <i>entered the meeting at 8.07am</i> )

### 3. Apologies

Ms L Green      Independent Member

### 4. Conflicts of interest

Nil.

### 5. Confirmation of the minutes

Moved Mr P Di Iulio that the Minutes of the East Waste Audit and Risk Management Committee meeting held on 23 April 2025 be confirmed as a true and correct record.

Seconded Mr F Bell

**Carried**

### 6. Matters arising from the minutes

Nil.

### 7. Questions without notice

Nil.

## 8. Presentations

### East Waste – Internal Audit Work Plan 2025 – 2027

Ms K Peake and Mr D Nazzari UHY Haines Norton

*Ms Peake and Mr Nazzari left the meeting at 8.17am*

## 9. Reports

### 9.1 Internal Audit Workplan

Moved Mr P Di Iulio that the Audit & Risk Management Committee:

1. receives and notes the Internal Audit Work Plan as presented by UHY Haines Norton (Attachment A, Item 9.1, Audit & Risk Management Committee Meeting, 18 June 2025).
2. recommends that that the Payroll Audit be the first audit to be undertaken.

Seconded Mr F Bell

**Carried**

*The Chair sought and was granted leave of the Committee to bring forward Item 9.3 – External Interim Audit Report.*

### 9.3 External Interim Audit Report

Moved Mr P Di Iulio that the Audit & Risk Management Committee notes and receives the FY2025 Interim Audit Management Letter (Attachment A, Item 9.3, Audit & Risk Management Committee Meeting, 18 June 2025).

Seconded Mr F Bell

**Carried**

*Mr T Muhlhausler left the meeting at 8.28am.*

### 9.2 2025/26 Annual Plan and Budget

Moved Mr P Di Iulio that the Audit & Risk Management Committee receives and notes the approval from Member Councils, the feedback provided, and recommends the draft 2025/26 Annual Plan and Budget, as tabled (Attachment A Item 9.2, Audit & Risk Management Committee Meeting 18 June 2025), is presented to the Board for adoption.

Seconded Mr F Bell

**Carried**

*The Chair sought and was granted leave of the Committee to bring forward Item 9.7 – Acting General Manager – Verbal Update.*

### 9.7 Acting General Manager Verbal Update

9.7.1 Contracts Update

9.7.2 Fogo Trials.

*Mr F Bell left the meeting at 8.57am at which time the Committee became inquorate.*

*Being cognisant that Administration required feedback on Items 9.4 – Proposed Diversity and Inclusion Policy and Item 9.5 - Review of Procurement Policy, before presentation of the policies to the East Waste Board, the remaining Members of Committee provided advice, for consideration by Administration, on the content of both policies.*

## **11. Closure**

The Chairperson declared the meeting closed at 9.57am.

- 12.** The next Ordinary Audit & Risk Management Committee Meeting is proposed to be held on:  
Wednesday 17 September 2025, HenderCare, Level 3/81 Flinders Street, Adelaide at 8.00am.

*These minutes have been signed as a true and correct record of the East Waste Audit & Risk Management Committee Meeting of 18 June 2025.*

Chairperson

Date     /     /