



**Eastern Waste Management Authority
Ordinary Board Meeting**

Minutes

Thursday 26 June 2025

Minutes

Eastern Waste Management Authority Ordinary Meeting of the Board of Management

Meeting held on Thursday 26 June 2025 commencing at 5.30pm,
at the City of Norwood, Payneham & St Peters, 175 The Parade Norwood.

The Chair, Mr F Bell declared the meeting open at 5.30pm and that a quorum was present.

1. Acknowledgement of country

2. Present

Directors:

Mr F Bell	Independent Chairperson
Cr T Jennings	City of Burnside
Cr P George	City of Mitcham
Mr S Dilena	City of Prospect (<i>entered the meeting at 5.40pm</i>)
Mr C Malak	City of Unley
Cr G Piggott	City of Norwood, Payneham St Peters

Deputy Directors:

Mr J McArthur	Adelaide Hills Council
Mr A Wiguna	Campbelltown City Council

In Attendance:

Mr D Maywald	Acting General Manager
Mr B Krombholz	Manager Operations
Ms V Davidson	Executive Administration Officer
Ms M Bekesi	Leader of Education and Promotions

The Chairperson extended a warm welcome to Cr Grant Piggott on the occasion of his first meeting of the East Waste Board.

3. Apologies

Mr P Di Iulio	Campbelltown City Council
Cr L Huxter	Adelaide Hills Council
Mayor M Jones	Corporation of the Town of Walkerville

4. Disclosures of interest

Nil.

5. Confirmation of the minutes

5.1 Minutes of the Eastern Waste Management Authority Ordinary Board Meeting

Moved Cr P George that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 1 May 2025 be confirmed as a true and correct record.

Seconded Cr T Jennings

Carried

5.2 Minutes of the Eastern Waste Management Authority Special Board Meeting

Moved Cr P George that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 5 June 2025 be confirmed as a true and correct record.

Seconded Cr T Jennings

Carried

6. Matters arising from the minutes

Nil.

7. Questions without notice

Nil.

8. Presentations

2024/2025 Why Waste It Education Update

Ms M Bekesi Leader of Education and Promotions

Mr S Dilena entered the meeting at 5.40pm

Cr P George left the meeting at 5.51pm

Cr P George returned to the meeting at 5.55pm.

9. Reports

9.1 2025/26 Annual Plan & Budget

Moved Cr T Jennings that the East Waste Board:

1. Adopts the 2025/26 Annual Business Plan and Budget, inclusive of all projects and expenditure (Attachment A, Item 9.1, East Waste Board Meeting, 26 June 2025).
2. Authorises East Waste to apply for and borrow funds up to \$3,390,000 for the replacement of up to six (6) Collection Vehicles, as identified in the East Waste Fleet Asset Management Plan 2020–2030.
3. Authorises the East Waste Chairperson and General Manager to execute required loan documentation and affix the Common Seal on behalf of East Waste for borrowings undertaken in the 2025/26 financial year.

Seconded Cr G Piggott

Carried

9.2 External Interim Audit Report

Moved Cr T Jennings that the East Waste Board, notes and receives the FY2025 Interim Audit Management Letter (Attachment A, Item 9.2, East Waste Board Meeting, 26 June 2025).

Seconded Cr P George

Carried

9.3 Annual Review of Items Held in Confidence

Moved Mr S Dilena that the East Waste Board:

1. Notes that an annual review of all items held in confidence under section 91(9) of the *Local Government Act 1999* has been undertaken.
2. Following the annual review of the items held in confidence remakes the orders on the following items as listed in Attachment A, to Item 9.3, Ordinary Board Meeting 26 June 2025, and detailed below:

a) Item 28 – Attachment – Contract Evaluation Report

- i. Pursuant to section 91(7) and (9) of the *Local Government Act 1999*, the East Waste Board orders that the confidentiality order over the subject of the Attachment to Item 9.1 of the Audit and Risk Management Committee Meeting held on 5 August 2022 concerning the Contract Evaluation Report remain confidential on the basis that disclosure of the information contained within the associated Attachment would disclose information of a commercially sensitive nature pursuant to section 90(3)(d) of the *Local Government Act 1999* and will not be available for public inspection until further order.
- ii. This confidentiality order will be reviewed by the East Waste Board at least once in every 12 month period.
- iii. The General Manager is delegated authority to revoke the order in whole or part.

b) Item 29 – Attachment - Tender Assessment

- i. Pursuant to section 91(7) and (9) of the *Local Government Act 1999*, the East Waste Board orders that the confidentiality order the subject of the Attachment of Item Number 9.1 of the Ordinary Board Meeting held on 11 August 2022 concerning the Tender Assessment remain confidential on the basis that disclosure of the information contained within the associated Attachment would disclose information relating to a tender for the supply of goods or for the provisions of services pursuant to section 90(3)(k) of the *Local Government Act 1999* and will not be available for public inspection until further order.
- ii. This confidentiality order will be reviewed by the East Waste Board at least once in every 12-month period.
- iii. The General Manager is delegated authority to revoke the order in whole or part.

c) Item 30 – Attachment - Recycling Contract

- i. Pursuant to section 91(7) and (9) of the *Local Government Act 1999*, the East Waste Board orders that the confidentiality order the subject of the Attachment

to Item Number 9.2 of the Ordinary Board Meeting held on 11 August 2022 concerning the Recycling Contract remain confidential on the basis that disclosure of the information contained within the associated Attachment would disclose information relating to a tender for the supply of goods or for the provisions or services pursuant to section 90(3)(k) of the Local Government Act 1999 and will not be available for public inspection until further order.

- ii. This confidentiality order will be reviewed by the East Waste Board at least once in every 12-month period.
- iii. The General Manager is delegated authority to revoke the order in whole or part.

d) Item 53 – Report, Minutes and Attachment - RFT 2025/07: Cab Chassis & Compactors

- i. Pursuant to section 91 (7) and (9) of the *Local Government Act 1999*, the East Waste Board orders that the confidentiality order over the subject of the Report, Minutes and Attachment to Item Number 10.1 of the Ordinary Board Meeting of 21 November 2024 concerning the RFT 2025/07: Cab Chassis & Compactors remain confidential on the basis that the contract is yet to be awarded and that disclosure of the information contained within the Report, Minutes and Attachment would disclose information which could confer a commercial advantage on a person to whom is East Waste is conducting, or proposing to conduct business pursuant to section 90(3)(b) of the Local Government Act 1999 and will not be available for inspection until further order.
- ii. This confidentiality order will be reviewed by the East Waste Board at least once in every 12-month period.
- iii. The General Manager is delegated authority to revoke the order in whole or part.

Seconded Cr T Jennings

Carried

9.4 Proposed East Waste Diversity and Inclusion Policy

Moved Cr T Jennings that the East Waste Board

1. Adopts the proposed Diversity and Inclusion Policy (Attachment A, Item 9.4, Ordinary Board Meeting 26 June 2025).
2. Authorises Administration to make minor technical and formatting changes to the Diversity and Inclusion Policy.

Seconded Mr J McArthur

Carried

9.5 Review of the Procurement Policy

Moved Cr T Jennings that the East Waste Board:

1. Adopts the revised Procurement Policy (Attachment B, Item 9.5, Ordinary Board Meeting, 26 June 2025 as amended by the Board.
2. Authorises Administration to make changes of a minor technical or formatting nature to the Procurement Policy.

Seconded Cr G Piggott

Carried

9.6 Education Report

Moved Cr T Jennings that the East Waste Board receives and notes the Education Report.

Seconded Cr P George

Carried

9.7 Information Report

Moved Cr P George that the East Waste Board receives and notes the Information Report.

Seconded Cr T Jennings

Carried

9.8 Acting General Manager Verbal Updates

- 9.8.1 Service Level Agreement Update
- 9.8.2 Organics Tender Update.

The Chairperson sought and was granted leave of the meeting to bring forward Item 11.1 Temporary FOGO Program and Item 11.2 General Manager Recruitment Update.

11 Other Business

11.1 Temporary FOGO Program – Verbal Update

Recommendation 1

Moved Cr T Jennings:

1. That pursuant to Section 90(2) and (3)(h) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the following East Waste employees: Acting General Manager, David Maywald, Manager Operations, Brian Krombholz, Leader of Education and Programs, Megan Bekesi and Executive Administration Assistant, Vanessa Davidson be excluded from the meeting on the basis that the Board will receive, discuss and consider legal advice.
2. The East Waste Board is satisfied that the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the discussion or information confidential.

Seconded Cr P George

Carried

Recommendation 2

Moved Mr S Dilena that the Acting General Manager East Waste distribute the legal advice received by East Waste in relation to the FOGO Trials to Board Directors as soon as practicable.

Recommendation 3

Moved Mr S Dilena that in accordance with section 91(7) and (9) of the *Local Government Act 1999* the East Waste Board orders that the legal advice (Item 11.1, East Waste Board Meeting 26 June 2025), be kept confidential until further order.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or prior to a review is delegated to the General Manager, or any person acting in that position.

Seconded Cr T Jennings

Carried

11.2 Recruitment of General Manager East Waste – Verbal Update – General Manager Selection and Recruitment Committee

Recommendation 1

Moved Cr T Jennings:

1. That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the following East Waste employees: Acting General Manager, David Maywald, Manager Operations, Brian Krombholz, Leader of Education and Programs, Megan Bekesi and Executive Administration Assistant, Vanessa Davidson be excluded from the meeting on the basis that the information to be received, discussed or considered is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being a verbal report from the General Manager Selection and Recruitment Committee on the preferred applicants for the position of General Manager East Waste.
2. The East Waste Board is satisfied that the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the discussion or information confidential.

Seconded Cr P George

Carried

10 Confidential Reports

10.1 RFT 2025/04: Bulk Fuel

Recommendation 1

Moved Cr T Jennings that pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the following East Waste employees: Acting General Manager, David Maywald, Manager Operations, Brian Krombholz, Leader of Education and Programs, Megan Bekesi and Executive Administration Assistant, Vanessa Davidson be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest as premature release of the details could impact future tender negotiations with the companies that have submitted a tender which in turn could lead to increased costs for the Constituent Councils.

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mr C Malak

Carried

Mr C Malak left the meeting at 7.15pm

Mr C Malak returned to the meeting at 7.18pm

Recommendation 3

Moved Mr S Dilena that in accordance with section 91(7) and (9) of the *Local Government Act 1999* the East Waste Board orders that the report, Attachment A, Attachment B, Attachment C (Attachments to Item 10.1, East Waste Board Meeting 26 June 2025), be kept confidential until further order.

Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or prior to a review is delegated to the General Manager, or any person acting in that position.

Seconded Cr T Jennings

Carried

11. Closure

The Chairperson declared the meeting closed at 7.40pm

Next Meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 25 September 2025, commencing at 5:30pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

These minutes have been signed as a true and correct record of the East Waste East Waste Board Meeting of 25 September 2025.

Chairperson

Date ____/____/____