



**Eastern Waste Management Authority
Ordinary Audit & Risk Management Committee**

Minutes

Wednesday 17 September 2025

Minutes

Eastern Waste Management Authority Ordinary Meeting of the Audit & Risk Management Committee

Meeting to be held on Wednesday 17 September 2025 commencing at 8:00am,
HenderCare, Level 3/81 Flinders Street, Adelaide.

The Chair, Mrs E Hinchey, declared the meeting open at 8.03 am and that a quorum was present.

1. Acknowledgement of country

2. Present

Directors:

Mrs E Hinchey	Independent Chairperson
Ms L Green	Independent Member (<i>entered the meeting at 8.07 am</i>)
Mr F Bell	East Waste Board Representative
Mr P Di Iulio	East Waste Board Representative

In Attendance:

Mr L Leyland	General Manager
Mr D Maywald	Manager Business Services
Ms K Vandermoer	Manager Human Resources & Financial Services
Ms V Davidson	Executive Administration Officer
Mr T Muhlhausler	Galpins

The Chair welcomed Mr Leonard Leyland, General Manager East Waste, to his first meeting of the Committee.

3. Apologies

Nil.

4. Conflicts of interest

Nil.

5. Confirmation of the minutes

Moved Mr F Bell that the Minutes of the East Waste Audit and Risk Management Committee meeting held on 18 June 2025 be confirmed as a true and correct record.

Seconded Mr P Di Iulio

Carried

6. Matters arising from the minutes

Nil.

7. Questions without notice

Nil.

The Chair sought and was granted leave of the meeting to bring forward Item 9.1 Audited Financial Statements for the Year Ended 30 June 2025

Ms L Green entered the meeting at 8.07 am.

9.1 Audited Financial Statements for the Year Ended 30 June 2025

Moved Mr F Bell that the Audit & Risk Management Committee:

1. Receive and note the draft FY2025 audited Financial Statements as presented in Attachment A (*Agenda Item 9.1, Audit & Risk Management Committee Meeting, 17 September 2025*) and the Management Representation Letter as presented in Attachment C (*Agenda Item 9.1, Audit & Risk Management Committee Meeting, 17 September 2025*) and recommend both documents for presentation to the East Waste Board
2. Note the draft Independent Audit Completion Report as presented in Attachment B (*Agenda Item 9.1, Audit & Risk Management Committee meeting, 17 September 2025*).

Seconded Mr P Di Iulio

Carried

Confidential Meeting with External Auditor

Recommendation 1

- 1 Moved Mr F Bell that pursuant to section 90(2) and 90(3)(g) of the *Local Government Act 1999* the Audit and Risk Management Committee orders that the public be excluded from attendance at that part of this meeting relating to Agenda Item 9.1 Audited Financial Statements for the Year Ended 30 June 2025 except the following persons: - Mr Tim Muhlhausler of Galpins who may remain to enable the Audit and Risk Committee to consider Item 9.1 in confidence on the basis the Committee considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the matter relating to Item 9.1 in order to ensure that the Committee does not breach a legal obligation or duty being, the requirement under Regulation 17B of the *Local Government (Financial Management) Regulations 2011* to liaise with the East Waste Board's auditor by meeting with the auditor on at least one occasion each year on a confidential basis in circumstances where a majority of the members of the Committee are present and no member or employees of the East Waste Board are present (other than members who are members of the Committee).
- 2 Accordingly, on this basis, the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded Mr P Di Iulio

Carried

Mr L Leyland, Mr D Maywald, Ms K Vandermoer and Ms V Davidson left the meeting at 8.20 am.

Recommendation 2

Moved Ms L Green that the Audit and Risk Management Committee formally commended Management on the excellent audit result and acknowledged their diligence in achieving this outcome.

Seconded Mr P Di Iulio

Carried

Recommendation 3

- 1 Moved Mr F Bell that pursuant to Section 91(7) of the *Local Government Act 1999*, the Audit and Risk Management Committee orders that the discussion relating to Agenda Item 9.1 Audited Financial Statements for the Year Ended 30 June 2025 shall be kept confidential, on the grounds that the discussion relates to information, which if disclosed, may result in a breach of a legal obligation or duty being, the requirement under Regulation 17B of the *Local Government (Financial Management) Regulations 2011* to liaise with the East Waste Board's auditor by meeting with the auditor on at least one occasion each year on a confidential basis in circumstances where a majority of the members of the Committee are present and no member or employees of the council are present (other than members who are members of the Committee).
- 2 This order shall operate until further order.
- 3 Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Audit & Risk Management Committee delegates to the General Manager the power to revoke this order in whole or part.

Seconded Mr P Di Iulio

Carried

Mr L Leyland, Mr D Maywald, Ms K Vandermoer and Ms V Davidson returned to the meeting at 8.33 am.

8. Presentations

8.1 General Manager Introduction and Update

The General Manager presented an overview showcasing recent achievements while also addressing areas requiring attention.

Mr T Muhlhausler left the meeting at 9.13 am.

9. Reports

9.2 Regulation 10 Financial Report

Moved Ms Green that the Audit & Risk Management Committee recommends to the East Waste Board that the Regulation 10 Financial Report, as presented in Attachment A (*Agenda Item 9.2, Audit & Risk Management Committee Meeting 17 September 2025*) be adopted.

Seconded Mr P Di Iulio

Carried

9.3 Review of Fleet Asset Management Plan & Strategy 2026-2035

Moved Mr F Bell that the Audit & Risk Management Committee recommend to the East Waste Board that the revised East Waste Fleet Asset Management Plan & Strategy 2026-2035, as presented in Attachment A (*Agenda Item 9.3, Audit & Risk Management Committee Meeting, 17 September 2025*), be adopted.

Seconded Mr P Di Iulio

Carried

9.4 Draft East Waste Annual Report 2024/25

Moved Mr F Bell that the Audit & Risk Management Committee:

1. Receive and note the draft East Waste Annual Report 2024/25 (*Attachment A, Agenda Item 9.4, Audit & Risk Management Committee Meeting, 17 September 2025*).
2. Recommend to the East Waste Board that the draft East Waste Annual Report 2024/25 be adopted.

Seconded Ms L Green

Carried

9.5 WHS Overview

Moved Ms L Green that the Audit & Risk Management Committee:

1. Receive and note the East Waste WHS Safety Overview Report 2024/25 (*Attachment A, Agenda Item 9.5, Audit & Risk Management Committee Meeting, 17 September 2025*); and
2. Recommend that the WHS Safety Overview Report 2024/25 be presented to the East Waste Board.

Seconded Mr P Di Iulio

Carried

9.6 Proposed Internal Audit Scopes FY2026

Moved Ms L Green that the Audit & Risk Management Committee receive and note the proposed FY2026 Internal Audit Scopes as presented at Attachment A (*Agenda Item 9.6, Audit & Risk Management Committee Meeting, 17 September 2025*).

Seconded Mr F Bell

Carried

9.7 Information Report

Moved Ms L Green that the Audit & Risk Management Committee receives and notes the Information Report.

Seconded Mr P Di Iulio

Carried

10. Closure

The Chairperson declared the meeting closed at 9.52 am.

11. The next Ordinary Audit & Risk Management Committee Meeting is proposed to be held on: Wednesday 12 November 2025, HenderCare, Level 3/81 Flinders Street, Adelaide at 8.00am.

These minutes have been signed as a true and correct record of the East Waste Audit & Risk Management Committee Meeting of 17 September 2025.

Chairperson

Date / /