



**Eastern Waste Management Authority
Ordinary Board Meeting**

Minutes

Thursday 20 November 2025

Minutes

Eastern Waste Management Authority Ordinary Meeting of the Board of Management

Meeting held on Thursday 20 November 2025 commencing at 5.30 pm,
at the City of Norwood, Payneham & St Peters, 175 The Parade Norwood.

The Chair, Mr F Bell declared the meeting open at 5.30 pm and that a quorum was present.

1. The Chair read the Acknowledgement of Country.

2. Present

Directors:

Mr F Bell	Independent Chairperson
Deputy Mayor L Huxter	Adelaide Hills Council
Cr T Jennings	City of Burnside
Mr P Di Iulio	Campbelltown City Council
Cr P George	City of Mitcham (<i>entered the meeting at 5.32 pm</i>)
Mr S Dilena	City of Prospect
Mr A Wood	City of Unley
Mayor M Jones	Corporation of the Town of Walkerville.

Deputy Directors:

Mr M Barone	City of Norwood, Payneham & St Peters (<i>entered the meeting at 5.33 pm</i>)
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In Attendance:

Mr L Leyland	General Manager
Mr D Maywald	Manager Business Services
Ms K Vandermoer	Manager HR & Financial Services
Ms V Davidson	Executive Administration Officer.

3. Apologies

Cr G Piggott	City of Norwood, Payneham & St Peters
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4. Disclosures of interest

The following disclosure of interest was made:

Item Number	Type of Conflict	Person
9.2	Section 120	Ms V Davidson

5. Confirmation of the minutes

5.1 Minutes of the Eastern Waste Management Authority Ordinary Board Meeting

Moved Cr T Jennings that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 25 September 2025 be confirmed as a true and correct record.

Seconded: Deputy Mayor L Huxter

Carried

5.2 Minutes of the Eastern Waste Management Authority Special Board Meeting

Moved Cr T Jennings that the Minutes of the Eastern Waste Management Authority Special Board Meeting #1 held on 10 November 2025 be confirmed as a true and correct record subject to the attendance record being amended to reflect that Cr Jay Allanson is a Deputy Director of the East Waste Board.

Seconded: Cr P George

Carried

5.3 Minutes of the Eastern Waste Management Authority Special Board Meeting

Moved Mr S Dilena that the Minutes of the Eastern Waste Management Authority Special Board Meeting #2 held on 10 November 2025 be confirmed as a true and correct record.

Seconded: Mr A Wood

Carried

6. Matters arising from the minutes

Nil.

7. Questions without notice

Nil.

8. Presentations

8.1 Cost Model Update and Process – Verbal Update

Mr P Di Iulio left the meeting at 5.35 pm.

Mr P Di Iulio returned to the meeting at 5.37pm.

9 Reports

9.1 Financial Statements – FY2026 Budget Review One

Moved Cr T Jennings that the East Waste Board adopts the forecasted end of year FY2026 result associated with the 2025/26 Budget Review One.

Seconded: Mayor M Jones

Carried

9.2 Interim Audit Result: Payroll

Ms V Davidson declared a Section 120 interest in this item and left the meeting at 5.56 pm.

Moved Cr T Jennings that the East Waste Board receives and notes the Payroll Internal Audit Report prepared by UHY Haines Norton, as presented in Attachment A 'UHY Haines Norton Internal Audit Report,' Item 9.2, East Waste Ordinary Board Meeting, 20 November 2025.

Seconded: Cr P George

Carried

Ms V Davidson returned to the meeting at 6.05 pm.

9.3 Annual Treasury Management Performance Report

Moved Deputy Mayor L Huxter that the East Waste Board receive and note the 2025 Annual Treasury Management Performance Report (Attachment A, Item 9.3, East Waste Ordinary Board Meeting, 20 November 2025).

Seconded: Mayor M Jones

Carried

9.4 Annual Customer Service Metrics Report

Moved Cr P George that the East Waste Board receive and note the Customer Service Metrics Report as presented in Attachment A, Item 9.4, East Waste Ordinary Board Meeting, 20 November 2025.

Seconded: Mr S Dilena

Carried

9.5 Board & Committee Performance Evaluations 2025

Moved Cr T Jennings that the East Waste Board receive and note the East Waste Board & Audit & Risk Management Committee Performance Evaluation Report prepared by Red Wagon Solutions, as presented in Attachment A to Item 9.5, East Waste Ordinary Board Meeting, 20 November 2025.

Seconded: Cr P George

Carried

9.6 Proposed Meeting Schedule 2026

Moved Deputy Mayor L Huxter that the East Waste Board adopt the proposed meeting schedule for 2026 as presented in Table 1, Item 9.6, East Waste Ordinary Board Meeting, 20 November 2025.

Seconded: Mr P Di Iulio

Carried

9.7 Information Report

Moved Mr P Di Iulio that the East Waste Board receive and note the Information Report as at 14 November 2025.

Seconded: Mr M Barone

Carried

10 Confidential Reports

10.1 General Manager Key Performance Indicators 2025/26

Recommendation 1

1. Moved Mayor M Jones that pursuant to Section 90(2) of the *Local Government Act, 1999* the East Waste Board orders that the public, with the exception of the East Waste Executive Assistant, Vanessa Davidson, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider matters under sections 90(2)(a) and 90(3)(a).
2. The East Waste Board is satisfied that pursuant to sections 90(2)(a) and 90(3)(a) of the Act the information to be received, discussed or considered in relation to the agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) being Leonard Leyland, General Manager of East Waste because it pertains to General Manager Performance Review process.
3. Accordingly, the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt / consideration of the information confidential.

Seconded: Cr P George

Carried

Mr L Leyland, Mr D Maywald and Ms K Vandermoer left the meeting at 6.36 pm.

Recommendation 2

Mr P Di Iulio left the meeting at 7.04 pm.

Recommendation 3

Moved Cr P George that that in accordance with section 91(7) and (9) of the *Local Government Act 1999* the East Waste Board orders that Attachment A 'Draft General Manager KPIs 2025/26' and the Minutes to Item 10.1, General Manager Key Performance Indicators 2025/26, East Waste Ordinary Board Meeting, 20 November 2025 be kept confidential until further order of the East Waste Board.

The East Waste Board notes any discussions of the Board on the matter are confidential in accordance with sections 62(4a) and 110A of the *Local Government Act 1999*.

Seconded: Cr T Jennings

Carried

Mr L Leyland, Mr D Maywald and Ms K Vandermoer returned to the meeting at 7.10 pm.

11. Closure

The Chairperson declared the meeting closed at 7.12 pm

Next Meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 26 February 2026, commencing at 5:30 pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

These minutes have been signed as a true and correct record of the East Waste East Waste Board Meeting of 20 November 2025.

Chairperson

Date ____ / ____ / ____