



**Eastern Waste Management Authority
Special Board Meeting**

Minutes

Tuesday 28 July 2026

Minutes

Eastern Waste Management Authority Special Meeting of the Board of Management

Meeting held on Tuesday 28 July 2026 commencing at 5.00 pm via MS Teams.

The Deputy Chair, Cr Grant Piggott, declared that a quorum was present and opened the meeting at 5.01 pm.

1. Acknowledgement of Country

With the opening of the meeting the Deputy Chair stated:

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are as important to the living Kaurna people today.

2. Present

Cr G Piggott	Deputy Chair/ City of Norwood, Payneham & St Peters
Mr A Wiguna	Campbelltown City Council
Cr P George	City of Mitcham (<i>entered the meeting at 5.02 pm</i>)
Mr S Dilena	City of Prospect
Cr T Jennings	City of Burnside
Mr A Wood	City of Unley

Deputy Directors:

Cr J Zeppel	Town of Walkerville
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In Attendance:

Mr L Leyland	General Manager
Ms K Vandermoer	Acting Manager Business Services
Mr A Velloor	Finance Business Partner
Ms V Davidson	Executive Administration Officer

Observers

Ms L Golat	Adelaide Hills Council
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3. Apologies

Mr F Bell	Independent Chair
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4. Declarations of interest

Nil.

5. Reports

5.1 Legal Review of the East Waste Charter

Moved Mr S Dilena that the East Waste Board notes that, pursuant to its resolution of 25 June 2026, the draft revised East Waste Charter was submitted to Norman Waterhouse Lawyers for formal review and advice in accordance with the *Local Government Act 1999* and the existing East Waste Charter.

Seconded: Cr T Jennings

Carried

6. Confidential Reports

6.1 Receipt and Processing of Recycling Material RFT 2026/08

Motion – Exclusion of the Public – Section 90(3)(k) Order

Moved: Cr T Jennings that pursuant to section 90(2) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the East Waste General Manager, Leonard Leyland, East Waste Acting Manager Business Services, Kelly Vandermoer, East Waste Finance Business Partner, Aneesh Velloor, East Waste Executive Administration Officer, Vanessa Davidson and Adelaide Hills Council Observer, Ms Linley Golat, be excluded from the attendance for Item 6.1 Confidential – Receipt and Processing of Recycling Material RFT 2026/08.

The East Waste Board is satisfied that pursuant to sections 90(2)(a) and 90(3)(k) of the Act the information to be received, discussed or considered in relation to the agenda item relates to the tender for the supply of goods, the provision of services or the carrying out of works.

Accordingly, the East Waste Board is satisfied that the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt / consideration of the information confidential.

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded: Cr P George

Carried

Motion - Receipt and Processing of Recycling Material RFT 2026/08

This resolution has been kept in confidence.

Motion – Retain in Confidence

Moved: Cr J Zeppel that having considered Item 6.1 Receipt and Processing of Recycling Material RFT 2026/08 in confidence under section 90(2) and section 90(3)(k) of the *Local Government Act 1999*, the East Waste Board, pursuant to section 91(7) and 9 of the Act:

1. orders that the Report, Attachment A 'Request for Tender Summary Report - RFT 2026/08 Receipt and Processing of Recycling Material, and Minutes associated with Item 6.1, Special East Waste Board Meeting, 28 July 2026, be kept confidential until further order as the disclosure of this information would involve

the disclosure of information relating to the tender for the supply of goods, the provision of services or the carrying out of works.

2. notes that this order is subject to section 91(8)(b) of the Act which provides that details of the identity of the successful tenderer must be released once the East Waste Board has made a selection.
3. notes that this his confidential order will be reviewed by the East Waste Board at least once in every 12-month period.
4. delegates authority to the General Manager to revoke this order in whole or in part.

Seconded: Cr T Jennings

Carried

6.2 Review of East Waste Charter – Further Legal Opinion

Motion – Exclusion of the Public – Section 90(3)(h) Order

Moved: Cr P George that pursuant to section 90(2) of the *Local Government Act, 1999* the East Waste Board orders that the public, with the exception of the East Waste General Manager, Leonard Leyland, East Waste Acting Manager Business Services, Kelly Vandermoer, East Waste Finance Business Partner, Aneesh Velloor, East Waste Executive Administration Officer, Vanessa Davidson and Adelaide Hills Council Observer – Linley Golat be excluded from the attendance for Item 6.2 Confidential – Review of East Waste Charter – Further Legal Opinion.

The East Waste Board is satisfied that pursuant to sections 90(2)(a) and 90(3)(h) of the Act the information to be received, discussed or considered in relation to the agenda item contains legal advice.

Accordingly, the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt / consideration of the information confidential.

Seconded: Cr J Zeppel

Carried

Motion - Review of East Waste Charter – Further Legal Opinion

Moved: Cr P George that the East Waste Board:

1. notes the legal opinion of Norman Waterhouse Lawyers dated 24 July 2026 (Attachment A, Item 6.2, Special Board Meeting 28 July 2026).
2. receives the draft revised East Waste Charter, incorporating legal advice as provided in Attachment B, Item 5.1, Special Board Meeting 28 July 2026.
3. endorses Attachment A, Item 6.1, Special Board Meeting 28 July 2026. and requests that the draft revised East Waste Charter be updated in accordance with the content within Attachment A.
4. requests an update to this matter be presented to the next Ordinary Board Meeting.
5. That Administration be authorised to make changes of a minor technical or formatting nature to the revised East Waste Charter in finalising for Constituent Councils consideration of approval.

Seconded: Cr T Jennings

Carried

Motion – Retain in Confidence

Moved: Mr S Dilena that having considered Item 6.2 Review of East Waste Charter in confidence under section 90(2) and section 90(3)(h) of the *Local Government Act 1999*, the East Waste Board, pursuant to section 91(7) and 9 of the Act:

1. orders that the Report, and Attachment A associated with Item 6.2, Further Legal Opinion on the East Waste Charter from NWL 24 July 2026, Special East Waste Board Meeting, 28 July 2026, be kept confidential until further order as the disclosure of this information would involve the disclosure of information relating to the provision of legal advice.
2. notes that this his confidential order will be reviewed by the East Waste Board at least once in every 12-month period.
3. delegates authority to the General Manager to revoke this order in whole or in part.

Seconded: Cr T Jennings

Carried



7. Next meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 24 September 2026, commencing at 5:30 pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

8. Closure of meeting

There being no further business, the Deputy Chair declared the meeting closed at 5.42 pm.

These minutes have been signed as a true and correct record of the East Waste Special Board Meeting of 28 July 2026.

Signed _____
Chair

Date ____/____/____

