Eastern Waste Management Authority
Ordinary Board Meeting

Minutes

Thursday 24 September 2026

EastWaste

Minutes

Eastern Waste Management Authority
Ordinary Meeting of the Board of Management

Meeting held on Thursday 24 September 2026 commencing at 5.30 pm,
at the City of Norwood, Payneham & St Peters, 175 The Parade Norwood.

The Chair, Mr F Bell, declared that a quorum was present and declared the meeting open at 5.30 pm.

1. Acknowledgement of Country.

With the opening of the meeting the Chair stated:

We would like to acknowledge that the land that some of us meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are as important to the living Kaurna people today.

Mr S Dilena left the meeting at 5.31 pm.

2. Present

Directors:

Mr F Bell	Independent Chair
Cr G Piggott	Deputy Chair, City of Norwood, Payneham and St Peters
Cr L Mudge	Adelaide Hills Council
Cr T Jennings	City of Burnside
Mr A Wiguna	Campbelltown City Council
Mr S Dilena	City of Prospect
Cr P George	City of Mitcham

Deputy Directors:

Cr J Zeppel	Town of Walkerville

In Attendance:

Mr L Leyland	General Manager
Ms K Vandermoer	Acting Manager Business Services
Mr A Veloor	Finance Business Partner
Ms V Davidson	Principal Consultant, Clearly Strategic

3. Apologies

Mr A Wood	City of Unley
Cr J Allanson	Town of Walkerville

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4. Disclosures of interest

The following disclosures of interest were made:

Item	Type of Conflict	Person
9.7	Material	Mr F Bell

5. Confirmation of the minutes

5.1 Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on 25 June 2026

Moved Mr A Wiguna that the Minutes of the Eastern Waste Management Authority Ordinary Board Meeting held on held on 25 June 2026 be confirmed as a true and correct record subject to clause 2.2 of the Eastern Waste Management Authority Code of Conduct being amended to read – Comply with all relevant East Waste policies, codes and resolutions.

Seconded: Cr G Piggott **Carried**

Mr S Dilena re-entered the meeting at 5.36 pm.

5.2 Minutes of the Eastern Waste Management Authority Special Board Meeting held on held on 28 July 2026

Moved Cr G Piggott that the Minutes of the Eastern Waste Management Authority Special Board Meeting held on held on 28 July 2026 be confirmed as a true and correct record.

Seconded: Cr P Geroge **Carried**

5.3 Circular Resolutions Passed Since Last Meeting

Motion – Exclusion of the Public – Section 90(3)(k) Order

Moved: Cr J Zeppel that pursuant to section 90(2) of the *Local Government Act 1999* the East Waste Board orders that the public, with the exception of the East Waste General Manager, Leonard Leyland, East Waste Acting Manager Business Services, Kelly Vandermoer, East Waste Finance Business Partner, Aneesh Veloor, East Waste Executive Administration Officer, Vanessa Davidson and Adelaide Hills Council Observer, Ms Linley Golat, be excluded from the attendance for Item 5.3 Circular Resolutions Passed Since the Last Meeting.

The East Waste Board is satisfied that pursuant to sections 90(2)(a) and 90(3)(k) of the Act the information to be received, discussed or considered in relation to the agenda item relates to the tender for the supply of goods, the provision of services or the carrying out of works.

Accordingly, the East Waste Board is satisfied that the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt / consideration of the information confidential and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded: Cr P George **Carried**

Motion – Circular Resolutions Passed Since Last Meeting

Moved Cr G Piggott that the East Waste Board notes:

1. that a copy of a circular resolution titled 'RFQ - Tyre Supply, Delivery And Fitment And Maintenance Services For Waste Collection Fleet' was circulated to all Directors on 13 August 2026 and passed on 20 August 2026 after being duly signed in accordance with clause 35.11 of the East Waste Charter by an absolute majority of required Directors.
2. *Part 2 of this resolution has been kept in confidence.*

Seconded: Cr P George **Carried**

Motion – Retain in Confidence

Moved: Cr P George that having considered Item 5.3 Circular Resolutions Passed Since Last Meeting in confidence under section 90(2) and section 90(3)(k) of the *Local Government Act 1999*, the East Waste Board, pursuant to section 91(7) and 9 of the Act:

1. orders that the, Minutes associated with Item 5.3 Circular Resolutions Passed Since Last Meeting, East Waste Board Meeting, 24 September 2026, be kept confidential until further order as the disclosure of this information would involve the disclosure of information relating to the tender for the supply of goods, the provision of services or the carrying out of works.
2. notes that this order is subject to section 91(8)(b) of the Act which provides that details of the identity of the successful tenderer were released once the East Waste Board had made a selection.
3. notes that this his confidential order will be reviewed by the East Waste Board at least once in every 12-month period.
4. delegates authority to the General Manager to revoke this order in whole or in part.

Seconded: Cr T Jennings **Carried**

6. Matters arising from the minutes

6.1 General Manager's Financial Delegations – included at Item 9.6 - Instrument of Delegation.

7. Questions without notice

Nil.

8. Presentations

Nil.

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9 Reports

9.1 General Manager's Update

Moved Cr T Jennings that the East Waste Board notes the General Manager's Report as presented on the 24 September 2026.

Seconded: Cr L Mudge **Carried**

9.2 Audited Financial Statements for the Year Ended 30 June 2026

Moved Cr T Jennings that the East Waste Board:

1. receive and note the draft FY2026 audited Financial Statements as presented in Attachment A (Agenda Item 9.2, Board Meeting, 24 September 2026) and the Management Representation Letter as presented in Attachment C (Agenda Item 9.2, Board Meeting, 24 September 2026).
2. receive and note the Galpins Independent Audit Completion Report as presented in Attachment B (Agenda Item 9.2, Board Meeting, 24 September 2026).
3. authorises the Chairman and General Manager to sign the Financial Statements as presented in Attachment A (Agenda Item 9.2, Board Meeting, 24 September 2026) and provide to Constituent Councils.

Seconded: Cr L Mudge **Carried**

9.3 Regulation 10 Financial Report

Moved Cr G Piggott that the East Waste Board adopts the Regulation 10 Financial Report, as presented in Attachment A (Item 9.3, Board Meeting, 24 September 2026).

Seconded: Cr J Zeppel **Carried**

9.4 Review of Fleet Asset Management Plan & Strategy 2027-2036

Moved Mr S Dilena that the East Waste Board:

1. Adopts the East Waste Fleet Asset Management Plan & Strategy 2027-2036, as presented in Attachment A (*Agenda Item 9.4, East Waste Board Meeting, 24 September 2026*) subject to the following inclusions:
    a) A greater emphasis on the necessary assets for FOGO trials.
    b) Addressing the impact and management of climate change.
    c) Strategic and systematic approaches to managing waste.
2. Authorises the General Manager, or nominee, to make minor technical or typographical amendments to the East Waste Fleet Asset Management Plan & Strategy 2027-2036, as contained in Attachment A, Item 9.4, East Waste Board Meeting 24 September 2026.

Seconded: Cr P George **Carried**

9.5 Draft East Waste Annual Report 2025/26

Moved Cr L Mudge that the East Board Waste Board:

1. Adopts the draft East Waste Annual Report 2025/26 (*Attachment A, Agenda Item 9.5, East Waste Board Meeting, 24 September 2026*) for publication.
2. That the East Waste Board authorises the General Manager, to make minor technical, stylistic, or typographical amendments to the Annual Report as required prior to finalisation and distribution to Constituent Councils.

Seconded: Mr S Dilena **Carried**

9.6 Instrument of Delegation under the Charter for the Eastern Waste Management Authority

Moved Cr L Mudge that East Waste Board:

1. in exercise of the power under clause 36 of schedule 2 of the L*ocal Government Act 1999*, the East Waste Board delegates the powers and functions under the Eastern Waste Management Authority Charter specified in the proposed Instrument of Delegation as contained in Appendix 1 of the report dated 24 September 2026 and entitled Instrument of Delegation under the Charter for the Eastern Waste Management Authority to the person (s) occupying the office or position detailed in the proposed Instrument of Delegation subject to the conditions and / or limitations specified herein.
2. notes that this Instrument of Delegation as contained in Appendix 1, works in conjunction with the Eastern Waste Management Authority Charter and the Internal Controls and East Waste Policies.

Seconded: Cr T Jennings **Carried**

9.7 Reappointment of the Independent Chair of the East Waste Board

Mr F Bell declared a material conflict of interest in this item as he has been reappointed as the Independent Chair of the East Waste Board for a further three-year term and the East Waste Board is considering the Chair's annual stipend. Mr Bell vacated the Chair and left the meeting at 6.58 pm.

The Deputy Chair, Cr Grant Piggott, assumed the Chair at 6.59 pm.

At 7.00 pm, the Deputy Chair, with the approval of two-thirds of the Members present, suspended meeting procedures in accordance with clause 3.2 of the East Waste Code of Practice – Procedures at Meetings for a period of 15 minutes to enable a frank discussion regarding the reappointment of Mr Bell as the Independent Chair of the East Waste Board and an appropriate annual stipend.

The Deputy Chair stated that Standing Orders were to be resumed at 7.15 pm.

Moved Cr P George that the East Waste Board:

1. notes that the East Waste Constituent Councils, having by virtue of an absolute majority decision, resolved to reappointment Mr Fraser Bell as the Independent Chair of the East Waste Board in accordance with clause 21.1.2 of the East Waste Charter, for a further term of three years, ending on 1 January 2030.
2. receives the resolutions of the East Waste Constituent Councils with relation to their individual consideration of the reappointment of Mr Fraser Bell as the Independent Chair of the East Waste Board (Attachment B and Attachment C, Item 9.7, Ordinary Board Meeting, 24 September 2026).

3. approves the payment of an annual stipend of $27,000, excluding GST and superannuation, to the Independent Chair of the East Waste Board.
4. notes Mr Bell's reappointment, congratulates him, and looks forward to his continued leadership and contribution.
5. requests that the General Manager write to Campbelltown City Council and apologise for the lack of response to the Council's 2023 correspondence requesting that the Board 'test the market' at the conclusion of the Independent Chair's current term and advise the Council that East Waste will be formalising the process for establishing future appointments of the Independent Chair.
6. requests that the General Manager present, at a future meeting of the Board, a policy outlining the process for recruiting, selecting and appointing the Independent Chair of the East Waste Board.

Seconded: Cr T Jennings **Carried**

9.8 Recommendation of Appointment of the Independent Chair of the Audit & Risk Management Committee to the East Waste Board

Moved Cr P George that the East Waste Board:

1. notes the requirements of the *Local Government Act 1999* in relation to the composition and functions of an audit committee for a regional subsidiary.
2. endorses the appointment of Mr Jamie Drekow as Independent Chair of the Audit & Risk Management Committee, for a term of two years, commencing on 1 December 2026, with a sitting fee of $600 per meeting, exclusive of GST and superannuation, subject to approval by the Constituent Councils;
3. recommends to the Constituent Councils that Jamie Drekow be appointed as Independent Chair of the Audit & Risk Management Committee for a term of two years commencing on 1 December 2026 and concluding on 30 November 2028.
4. authorises the General Manager to undertake all administrative actions necessary to give effect to the Board's decision and refer the recommendation to the Constituent Councils.
5. requests that the Independent Chair write to Mrs Emma Hinchey thanking her for exceptional service and commitment to the East Waste Audit & Risk Management Committee over the past six years.

Seconded: Cr G Piggott **Carried**

9.9 Review of the Audit & Risk Management Committee Terms of Reference

Moved: Mr A Wiguna that the East Waste Board:

1. notes the revised draft Audit and Risk Management Committee Terms of Reference inclusive of an Audit and Risk Management Committee Skills and Experience Matrix.
2. adopts the revised draft Audit and Risk Management Committee Terms of Reference (*Attachment A, Item 9.9, East Waste Board Meeting, 24 September 2026*).

3. adopts the proposed Audit and Risk Management Committee Skills and Experience Matrix *(Attachment B, Item 9.9, East Waste Board Meeting, 24 September 2026*) subject to third and fourth columns of the matrix being deleted.

4. authorises Administration to make changes of a minor technical or formatting nature to the Audit & Risk Management Committee Terms of Reference.

Seconded: Cr L Mudge **Carried**

9.10 Internal Audit Result – Business Continuity

Moved Cr G Piggott that the East Waste Board receive, implement and note the Internal Audit Result: Business Continuity prepared by UHY Haines Norton (Attachment A, Item 9.10, East Waste Board Meeting, 24 September 2026).

Seconded: Cr T Jennings **Carried**

9.11 Review of the Complaint Handling Policy

Moved Cr T Jennings that the East Waste Board:

1. adopts the revised Complaint Handling Policy (*Attachment A. Item 9.11, East Waste Board Meeting, 24 September 2026*).
2. authorises Administration to make changes of a minor technical or formatting nature

Seconded: Cr G Piggott **Carried**

9.12 Proposed Accountability Policy

Moved Cr G Piggott that the East Waste Board having considered the proposed Accountability Policy, Item9.11 Attachment A, Ordinary Board Meeting 24 September 2026 requests that Administration draft a statement of principle in relation to requests for compensation by a Constituent Council.

Seconded: Cr L Mudge **Carried**

9.13 Draft Protection of the Environment Policy

Moved Cr P George that the East Waste Board having considered the draft Protection of the Environment Policy, Attachment A, Item 9.13, East Waste Board Meeting 24 September 2026:

1. adopts the draft Protection of the Environment Policy.

2. requests that Administration ensure relevant supporting procedures, reporting mechanisms, and implementation responsibilities are aligned with the Protection of the Environment Policy.

3. authorises Administration to make changes of a minor technical or formatting nature to the Protection of the Environment Policy.

Seconded: Cr T Jennings **Carried**

9.14 Information Report

Moved Cr P George that the East Waste Board notes the Information Report as at 18 September 2026.

Seconded: Cr T Jennings **Carried**

10 Closure

The Chair declared the meeting closed at 8.29 pm.

11 Next Meeting of the Board

The next Ordinary Board Meeting is scheduled to be held on Thursday 26 November 2026, commencing at 5:30 pm, at the City of Norwood Payneham & St Peters, 175 The Parade, Norwood.

These minutes have been signed as a true and correct record of the East Waste Board Meeting of 24 September 2026.

Chairperson

Date _____/_____/_____